

**SURFLEET ANNUAL PARISH COUNCIL
MEETING MINUTES**

Minutes of Meeting held on 17th September 2019
at The Fraiser Room, Surfleet.

Present.

Councillors: Cllr Glynn Waltham (Chairman), Alan Tokley, Barry Storey, Trevor Wright and Patrick Caulfield

In attendance: One member of the public, Dist Cllr Liz Sneath and Granville Hawkes (Clerk).

Minute	Item	Action																					
1	Apologies for absence: Cllr Templeman and Godderidge.																						
2	Public Forum: A resident of Stockhouse Lane expressed concern at the state of the road which is causing surface water problems.																						
3	Approve minutes of the previous meeting on the 18th June 2019: These had been circulated and were agreed as a true record																						
4	Matters arising: The Clerk will circulate details of the VE day celebrations in 2020 to Cllr Waltham and Wright.	GJH																					
5.	Police matters: There was no new update.																						
6.	Glen Park: Members were advised that the play area was still closed and that Cllr Godderidge had invited the Glen park chairman to this parish council meeting to discuss the situation.																						
7	Highway matters: Cllr Tokeley advised that the damaged sign by the bridge in Surfleet Road was still to be replaced and he was chasing. He was aware of the Stockhouse Lane situation and will report this to LCC highways.																						
8.	Cemetery matters: The Chairman advised that the new fencing was in place and that the cemetery will need some tidying up once the rabbits and moles had been eradicated. Cllr Wright advised that a silver birch needed removing and he will enquire if there is a TPO with SHDC.																						
9	Finance report: The Clerk reported the following cheques for issue, <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">100973 Clerk salary</td> <td style="width: 10%; text-align: right;">£</td> <td style="width: 10%; text-align: right;">214.61</td> </tr> <tr> <td>100974 Clerk salary</td> <td style="text-align: right;">£</td> <td style="text-align: right;">214.61</td> </tr> <tr> <td>100975 Clerk salary</td> <td style="text-align: right;">£</td> <td style="text-align: right;">232.88</td> </tr> <tr> <td>100976 HMRC</td> <td style="text-align: right;">£</td> <td style="text-align: right;">124.50</td> </tr> <tr> <td>100977 SHDC election cost</td> <td style="text-align: right;">£</td> <td style="text-align: right;">71.44</td> </tr> <tr> <td>100978 E Sterma & Son</td> <td style="text-align: right;">£</td> <td style="text-align: right;">384.00 vat £64.00</td> </tr> <tr> <td>100979 Lady Fraiser Charity</td> <td style="text-align: right;">£</td> <td style="text-align: right;">35.00</td> </tr> </table> <p>The Clerk reported that the Bank reconciliation had been circulated and was agreed by members. Members agreed that all members be added to the bank mandate at Barclays Bank.</p>	100973 Clerk salary	£	214.61	100974 Clerk salary	£	214.61	100975 Clerk salary	£	232.88	100976 HMRC	£	124.50	100977 SHDC election cost	£	71.44	100978 E Sterma & Son	£	384.00 vat £64.00	100979 Lady Fraiser Charity	£	35.00	GJH
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10.	Planning: Applications had been circulated and actioned. AT reviewed the outstanding applications and members agreed that Cllr Wright join the planning sub committee.																						
11.	Neighbourhood Plan: The Clerk reported that final expenses has been paid out and unused funds returned. He had forwarded a letter from Groundworks UK to David James regarding the final report.																						

12.	<p>Tonic Health: Michael Morris Chairman has submitted a request for funding for the installation of toilet fittings which members discussed in detail and Cllr Tokley recommended for a grant of £750 be made available this was seconded by Cllr Caulfield and agreed by members. The Health club has also applied for an alcohol licence to SHDC and members felt that there was already sufficient outlets in the village so the Clerk will write to SHDC to object.</p>	GJH
13	<p>Members reports: BS reported dog mess along Station Road down to the bridleway which members agreed there was a problem and BS will obtain some additional signs re using the dog bins already in place. TW needs to buy training equipment for the LIVES group and will submit a formal written request for consideration.</p>	
14.	<p>Date of next meeting: Tuesday 19th November</p>	
15	<p>The Chairman closed the meeting at 20.20</p>	

Signed:.....

Date:.....