

# SURFLEET PARISH COUNCIL

Chairman: Councillor A Tokley

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Clerk: Mr G Hawkes, 48 Casswell Drive, Quadring, Spalding, Lincs, PE11 4QW

Tel: 07971176124

e-mail: granhawk48@gmail.com

website: <http://parishes.lincolnshire.gov.uk/surfleet/>

## To all members of Surfleet Parish Council

Dear Councillor

You are hereby summoned to attend the parish meeting of Surfleet Parish Council on **Tuesday 16<sup>th</sup> January 2024** at the Fraiser room, Gosberton Road commencing at 7.00pm. The business to be dealt with at the meeting is listed on the agenda.

Granville Hawkes  
Clerk to the Council

Date 11<sup>th</sup> January 2024

### AGENDA

1. Apologies for absence
2. Public Forum.
3. Approve minutes of the meeting held in November - previously distributed
4. Clerks report on matters outstanding (not elsewhere on agenda).
5. Highways matters.
6. Cemetery matters – review regulations & fees.
7. Finance
  - signing of cheques
  - income and expenditure/ bank reconciliation
8. Planning applications and decisions.
9. S.P.A.R.C.
10. Members reports.
11. Correspondence
12. To confirm date of next meeting