

SURFLEET PARISH COUNCIL

Chairman: Councillor A Tokley

Clerk: Mr G Hawkes, 48 Casswell Drive, Quadring, Spalding, Lincs, PE11 4QW

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To all members of Surfleet Parish Council

Dear Councillor

You are hereby summoned to attend the parish meeting of Surfleet Parish Council on **Tuesday 28th May 2024** at the Fraiser room, Gosberton Road commencing at 7.00pm. The business to be dealt with at the meeting is listed on the agenda.

Granville Hawkes
Clerk to the Council

Date 21st May 2024

AGENDA

1. Apologies for absence
2. Public Forum.
3. Appointment of Chairman for the ensuing year.
4. Appointment of Vice Chairman, officers and other representatives.
5. Approve minutes of the meeting held in March - previously distributed
6. Clerks report on matters outstanding (not elsewhere on agenda).
7. Highways matters.
8. Cemetery matters – regulations
9. Finance
 - signing of cheques
 - income and expenditure/ bank reconciliation
 - 2023-2024 Audit
10. Planning applications and decisions.
11. Members reports.
12. Correspondence
13. To confirm date of next meeting