

**SURFLEET PARISH COUNCIL
MEETING MINUTES**

Minutes of the parish meeting held on 15th October 2024 at St Laurence church, Surfleet.
Present.

Councillors: Cllrs Alan Tokley (Chairman), Elizabeth Jones, James Lacey, Trevor Wright,
Patrick Caulfield and Granville Hawkes (Clerk).

Minute	Item	Action
1.	Apologies for absence: (absent Cllrs Godderidge and Stokes)	
2.	Public Forum: No public members present.	
3.	Approve minutes of the previous meeting June 2024: These had been circulated, on the proposition of Cllr Tokley, seconded by Cllr Wright were agreed by all and signed by the Chairman as a true record.	
4.	Matters arising: The Clerk reported that the planning application H17-0261-24 decision had been appealed. He will also contact Cllr Stokes for an update.	GJH
5.	Highway matters: Members reported that parking at the Riverside Inn remains an issue. Replacement batteries for the SID devices need ordering. Snaiths are leaving the roads in a state – the Clerk will write.	GJH
6.	Cemetery matters The dead tree still needs to be removed, Cllr Godderidge to update.	PG
7.	Finance report: The Clerk reported the following cheques for issue, which members agreed, 101174 Clerk salary £ 249.47 101175 Clerk salary £ 239.77 101176 HMRC £ 91.60 101177 Dai Lewis £ 1,575.00 The Bank reconciliation was circulated and was agreed by members.	
8.	Planning: The Clerk confirmed that planning applications had been circulated and actioned with comments reported to SHDC. The Clerk will add comments regarding application H17-0261-24.	GJH
9.	St Laurence church clock: Members were aware that the required funding had been obtained so a grant from the parish council was not needed.	
10.	Members reports: AT graffiti is currently a problem – the Clerk will report to SHDC PG had reported damage to the bus shelter, members will remove the back boards to prevent further damage. PG re beacon lantern JL/PC will contact Glynn Waltham.	GJH
11.	Correspondence: None.	
12.	Date of next meeting: Tuesday 19 th November 2024.	
13.	The Chairman closed the meeting 19.55	

Signed:.....

Date:.....