

**SURFLEET PARISH COUNCIL  
MEETING MINUTES**

Minutes of Meeting held on 26<sup>th</sup> June 2018  
at St Laurence church, Surfleet.

**Present.**

**Councillors:** Cllr Glynn Waltham (Chairman), Gillian Gerrans, Judy Chapman, Mike Chapman, Brian Templeman, and Philip Godderidge.

**In attendance:** Three members of the public and Granville Hawkes (Clerk).

Minute	Item	Action
1	<b>Apologies for absence:</b> Cllrs Brian Templeman and Malcolm Dennis, Dist Cllrs Liz Sneath and Sally Slade.	
2	<b>Public Forum:</b> Three members of the Glen Park volunteers group attended to advise that they had spent the last six weekends tidying the park and play area – the latter needed replacement bark as soon as possible. This will be addressed later as it is on the agenda.	
3	<b>Approve minutes of the previous meeting on the 15<sup>th</sup> May:</b> These had been circulated and were agreed as a true record.	
4	<b>Matters arising:</b> The Clerk reported that there were no matters arising.	
5	<b>Police matters:</b> In the absence of the Police there was no report.	
6	<b>Sparc report:</b> Cllr Waltham advised that he and three Councillors joined Frances Dalton to visit and review Glen Park before the work completed by the Glen Park volunteers. The Council had also received a three year plan from Sparc, this was discussed and the Clerk will respond back to Mrs Whyles. The Council also discussed a request for a contribution towards the replacement of the play bark. Total cost £4,489 with a council contribution of £2,993, this was proposed by PG and seconded by JC and carried 3-2 (one abstention). Cllr Waltham will request details of the three quotes originally requested.	<b>GJH</b>
7	<b>Broadband speeds:</b> The Clerk reported that he had been received an update from Lincolnshire on-line.	
8.	<b>Highway matters:</b> Cllr M Chapman reported that the passive signs were in place and members agreed to purchase a new ladder to enable the SID to be moved on a regular basis.	
9	<b>Cemetery matters:</b> MC and BT advised that the rabbit problem was back and members agreed for MC to contact Firths to do a treatment.	
10.	<b>Finance report:</b> The Clerk reported the following cheques for issue, 100921 Clerk salary           £    585.31 100922 HMRC                   £     41.40 100923 Fraiser room           £     42.00 100924 M C Chapman         £     57.04 100925 G S Parkes             £    162.00 The Clerk reported that the Bank reconciliation had been circulated and was agreed by members.  The Clerk reported that the internal auditor had completed the 2017-2018 accounts and members proposed and agreed to approve the internal audit report. Members proposed and approved the Annual Governance Statement (section 1). Members then proposed and approved the Statement of	

	Accounts (section 2). Members then proposed and agreed that the Chairman sign the annual return as approved. The Clerk will submit the audit and publish the relevant public notice.	
11.	<b>Planning:</b> Applications had been circulated and actioned. JC reviewed the outstanding applications.	
12.	<b>Neighbourhood Plan:</b> Cllr Chapman advised that funding has been received for phase 2, and an awards for all funding application had been submitted. The group were now looking for additional volunteers to keep the momentum going forwards.	
13	<b>Grass cutting:</b> The Clerk advised that there is a further piece in Station Road that needs to be added to the contract.	<b>GJH</b>
14.	<b>GDPR:</b> The Clerk is waiting for guidance from NALC.	
15	<b>Members reports:</b> GW – Firths need to tidy the war memorial, the bin has been vandalised at the Cheal and needs replacing. JC – await reply from Sparc re Beacon lighting.	<b>GJH</b>
16.	<b>Correspondence:</b> Has all been actioned and circulated.	
17.	<b>Date of the next meeting:</b> 18 <sup>th</sup> September 2018	
18	The Chairman closed the meeting at 20.30	

Signed:.....

Date:.....