SURFLEET PARISH COUNCIL
MEETING MINUTES

Minutes of the parish meeting held on 31st March 2026 at the Lady Fraiser meeting room, Surfleet.

Present.

Councillors: Cllrs Elizabeth Jones, James Lacey, Trevor Wright (Chaired the meeting), Philip Godderidge, Patrick Caulfield, Granville Hawkes (Clerk) and one member of the public.

Minute	Item	Action
1.	**Apologies for absence:** CllrsTokley	
2.	**Public Forum:** One person enquired about the grass cutting contact for the cemetery which is on the meeting agenda tonight. M/s K Pickett gave a short presentation about emergency planning and will email further information for consideration by Councillors.	
3.	**Approve minutes of the previous meeting January 2026:** The minutes had been circulated before the meeting, on the proposition of Cllr Jones seconded by Cllr Godderidge were agreed by all and signed by the Chairman as a true record.	
4.	**Matters arising:** The Clerk advised there were no matters arising not covered by the agenda for the meeting.	
5.	**Highway matters:** Cllr Lacey reported that there were a number of overgrown trees exiting Station Road onto the A16 which had been reported on fix my street.	
6.	**Cemetery matters:** The grass cutting contract will be discussed in the confidential part of the meeting.	
7.	**Finance report:** The Clerk reported the following cheques for issue, which members agreed, 101223 Clerk salary £ 250.27 101224 HMRC £ 91.20 101225 CWC £ 2,150.64 vat £ 358.44 101226 St Laurence flower fund £ 95.00 101228 Lady Fraiser charity £ 157.50 101229 P Godderidge £ 40.00 101230 D Lewis £ 1,000.00 Bank balances Interest a/c £ 11,453 Current a/c £ 11,523 Cheques £ 3,842 Net balance £ 19,134	
8.	**Planning:** The Clerk confirmed that planning applications have been actioned with comments reported to SHDC. (Cllr Jones left the meeting at 19.50)	
9.	**Pylon consultations:** The Clerk will circulate future details of the next consultation arrangements.	
10.	**Members reports:** PC – advised about the problems with numbers of E scooters. TW – advised that the defibrillators will soon become obsolete and requested that the clerk do a summary of minutes for the magazine.	
11.	**Correspondence:** None	
12.	**Date of next meeting:** Tuesday 19th May2026	
13.	The Chairman closed the meeting and moved that the public be	

	Excluded from the meeting under the provisions of section1(2) of the Public Bodies (Admission to meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted. The Clerk reported that he had circulated the two quotations for the grass cutting contract by email to Councillors who had confirmed that the contract be awarded to JAH Gardening Services who had provided the cheapest quote. The Chairman closed the meeting at 20.10pm	

Signed:…….. Date:……..