SURFLEET PARISH COUNCIL
MEETING MINUTES

Minutes of the parish meeting held on 17thJune 2026 at the Lady Fraiser meeting room, Surfleet.

Present.

Councillors: Cllrs Alan Tokley (Chairman), Elizabeth Jones, James Lacey, Patrick Caulfield, Granville Hawkes (Clerk) and three members of the public.

Minute	Item	Action
1.	**Apologies for absence:** Cllrs Godderidge, Walker & Wright.	
2.	**Public Forum:** David Lewis provided a quotation to refurbish the parish bus shelters. Mark Newland & Geoff Beardwell gave an update on their efforts to apply for The Ship Inn to become an asset of community interest to save the public house being decommissioned. They have 300 local residents support.	
3.	**Election of officers:** Membera agreed that existing officers would stay the same for this year.	
4.	**Approve minutes of the meeting held in May:** The minutes had been circulated and on the proposition of Cllr Jones, seconded by Cllr Lacey, and agreed by all were confirmed as a true copy. Matters arising – Cllr Jones advised that an electronic bus timetable had been installed. The previously reported overgrown hedges will be again reported on fix my street.	
5.	**Highway matters:** Cllr Lacey reported that there were a number of overgrown trees exiting Station Road onto the A16 which had been reported on fix my street and will be reported again.	
6.	**Cemetery matters:** Revised Cemetery regulations had been circulated by the Clerk and on the proposition of Cllr Jones, seconded by Cllr Caulfield and agreed by all can be published on the councils website.	
7.	**Finance report:** The Clerk reported the following cheques for issue, which members agreed, 101236 Clerk salary £ 252.72 101237 HMRC £ 45.60 Bank balances Interest a/c £ 11,460 Current a/c £ 6,225 Cheques £ 1,300 Net balance £ 16,680 2025-2026 Audit, The Clerk reported that the audit had been completed their review of the accounts and members proposed and agreed to approve the internal audit report. Cllr Lacey proposed and Cllr Caulfield seconded (agreed by all) that the Annual Governance Statement Section 1. Members then proposed and approved the Statement of Accounts section 2. Members then proposed and agreed that the Chairman sign the annual return.	
8.	**Planning:** The Clerk confirmed that planning applications have been actioned with comments reported to SHDC.	
9.	**Pylon consultations:** The Clerk will circulate future details of the next consultation arrangements. The Clerk will comment on the Spalding Weston sub station planning application.	**GJH**
10.	**Bus shelter renovations:** Members agreed the Newlands and Station Road shelters need repair and repaint. The Clerk is waiting for a second quote.	

11.	**SPARC:** The Clerk had circulated the emails received since the last meeting. Members are agreeable to meet their representatives if we receive an approach.	
12.	**The Ship Surfleet Seas End:** Members agreed to support the potential application to transfer this to an asset of community value.	
13.	**Members reports:** No new updates.	
13.	**Date of next meeting:** Tuesday 15th September2026	
14.	The Chairman closed the meeting at 20.00pm	

Signed:…….. Date:……..