SURFLEET PARISH COUNCIL
MEETING MINUTES

Minutes of the parish meeting held on 19th May 2026 at the Lady Fraiser meeting room, Surfleet.

Present.

Councillors: Cllrs Alan Tokley (Chairman), Elizabeth Jones, James Lacey, Trevor Wright, Stephen Walker, Patrick Caulfield, Granville Hawkes (Clerk) and one member of the public.

Minute	Item	Action
1.	**Apologies for absence:** Cllr Godderidge	
2.	**Public Forum:** One person enquired about the confidential nature of the March meeting.	
3.	**Approve minutes of the previous meeting March 2026:** The minutes had been circulated before the meeting, on the proposition of Cllr Jones seconded by Cllr Wright were agreed by all and signed by the Chairman as a true record.	
4.	**Matters arising:** The Clerk advised there were no matters arising not covered by the agenda for the meeting, there were two confidential matters to discuss.	
5.	**Highway matters:** Cllr Lacey reported that there were a number of overgrown trees exiting Station Road onto the A16 which had been reported on fix my street and will be reported again. The Police were aware of an abandoned vehicle in Station Road. The Clerk will contact Cllr King about lorries turning into Station Road from the village end.	**GJH**
6.	**Cemetery matters:** The grass cutting contract will be discussed in the confidential part of the meeting.	
7.	**Finance report:** The Clerk reported the following cheques for issue, which members agreed, 101231 Clerk salary £ 354.42 101232 Clerk salary £ 244.22 101233 HMRC £ 91.20 101234 LALC £ 437.58 101235 Clear Insurance £ 604.97 Bank balances Interest a/c £ 11,452 Current a/c £ 7,958 Cheques £ 1,730 Net balance £ 17,680	
8.	**Planning:** The Clerk confirmed that planning applications have been actioned with comments reported to SHDC. Cllr Jones attended a consultation by Outer Dowsing, the project had received development consent, construction over 3 years from 2028.	
9.	**Pylon consultations:** The Clerk will circulate future details of the next consultation arrangements.	
10.	**Bus shelter renovations:** Members agreed the Newlands and Station Road shelters need repair and repaint. The two in Gosberton Road need cleaning. The Clerk will seek an idea of costs,	**GJH**
11.	**Resiliance & flood risk planning:** Members agreed to support LCC in organising a community event.	**GJH**
12.	**Members reports:** JL - concern about increasing levels of local crime/thefts. TW – problems caused by pop up stalls around parking.	

13.	**Date of next meeting:** Tuesday 16th June 2026	
14.	The Chairman closed the meeting and moved that the public be Excluded from the meeting under the provisions of section1(2) of the Public Bodies (Admission to meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted. The Clerk reported that following further discussions about the grass cutting contract Mr Lewis had continued to cut the grass in the cemetery. Members agreed to extend his existing contract for the 2026 cutting season. The contract would go out to tender for 2027. The Chairman closed the meeting at 20.15pm	

Signed:…….. Date:……..