

**SURFLEET PARISH COUNCIL
MEETING MINUTES**

Minutes of Meeting held on 31st March 2015
at the Fraiser Room, Surfleet after the Annual Parish meeting.

Present.

Councillors: Cllr M Hurst (Chairman), Mike Chapman (vice Chairman), Glynn Waltham, Bryan Templeman, Judy Chapman, Allen Dobney, Gillian Gerrans and Roy Sell.

Sally Slade and Elizabeth Sneath SHDC, District Councillors,

In attendance Granville Hawkes (Clerk), Sargeant Hall and PCSO S Pusey.

Minute	Item	Action
1	Apologies for absence: None – absent Cllr Healands.	
2	Public Forum: Mr Alec Ambridge-Richardson (AAR) Field Service Team leader at the Environment agency (EA) attended at the request of Cllr Sells. He explained that the EA took over the sluice management in November 2014 and that water levels are monitored by automatic sensors which report centrally. Automatic management of levels may be installed this year, damaged seals are due to be replaced and video cameras installed. AD – reported wood and reeds with general litter floating on the top. Anglian Water managed it better and the grass banks were cut more often. AAR reported that there would be 2-3 cuts this year. AD – reported trees growing through the bridge water pipes that need cutting and treating. AAR – confirmed he would look after the meeting and report back to the council. AD – mentioned silt build up in the Welland. AAR – EA dredge every 10 years and monitor build up, flood water helps increase flow to clear it. AD/MH – advised that generally the sluice was well managed and thanked AAR for attending.	
3	Declarations of interest: None.	
4	Approve minutes of the meetings held on 20th January 2015 and matters arising: These had been previously distributed and were signed as a true record. MC reported that he had received a letter from the Marjorum Foundation which advised that the parish council were no longer involved. MH thanked MC and BT for their previous involvement.	
5	Clerks report on matters outstanding: The Clerk advised there were no issues to report.	
6	Police matters: PCSO S Pusey reported few crimes had happened, to end March there had been 3 reports compared to 19 in the previous year. AD reported a car parked on a bend in the Cheal which PCSO Puset confirmed she would look at.	
7	Highway matters: 1. MH expressed concern that the Highways manager was not communicating with the Chairman and had not actioned previous letter or responded to a recent telephone call to	GH

	<p>arrange a parish visit. Members agreed for the Clerk to write to Mr Shah the Highways director with a copy to District Cllr Sue Wray, and Cllr Davis the portfolio holder</p> <p>2. The Clerk reported that fixing points had been allocated and a cheque issued at this meeting to pay for the site visit.</p>	
8	<p>Reports from representatives of outside bodies: GG – village hall AGM was well attended and the hockey club are a key financial contributor, upstairs had been painted and new carpets fitted.</p>	
9	<p>Parish Plan and Celebrate Surfleet: JC advised that there will be a fayre in September and xmas fayre in November. Possibly a concert in June. A new PA and generator had been purchased and Tony Blissett the Chairman recommended funds were used to replace the village signs but this did not get enough support. Litter pick on 11th April meet at 10.00am at the village hall car park. New members needed on the committee.</p>	
10	<p>Cemetery Matters: MC reported that the grass had been cut for the first time today. BT advised that he had obtained a quote for £780 to have the inscription rewritten from Tegerdines which members agreed to accept. The clerk to liaise with the stonemason.</p>	GJH
11	<p>Finance report: Members agreed for the following cheques to be issued,</p> <p>100784 Clerk salary Mch £200.21 100785 HMRC £124.00 100786 Lady fraiser charity £ 28.00 100787 St Laurence church£ 60.00 100788 LRSP £ 40.00</p> <p>The Clerk presented the bank reconciliation and breakdown of actual expenditure to budget as attached which members agreed.</p>	
12	<p>Planning application and decisions: The Clerk confirmed that all planning matters had been actioned as previously circulated and attached.</p>	GJH
13	<p>River Glen: Covered by Environment agency under Public Forum.</p>	
14	<p>Correspondence: The Clerk confirmed that emails/letters had been circulated to members or discussed on the agenda.</p>	
15	<p>Members reports: RS – nothing GG – advised that the noticeboard was in need of repair and MC agreed to contact John Rowbottom and report back. AD - nothing MC – nothing. BT – nothing MH – nothing. JC – nothing GW – Members of Surfleet United Charities had discussed extending the 4 year term for members so they can gain experience. MH – asked that an annual report be received from the Surfleet United Charity as the parish council gets little feedback from its main funder.</p>	
15	<p>As this was the last meeting before the election the Chairman thanked members and District Councillors for their support.</p>	

	Date of the next meeting: 19 th May 2015	
	The meeting closed at 20.50pm.	

Signed:.....

Date:.....