

**SURFLEET PARISH COUNCIL  
MEETING MINUTES**

Minutes of Meeting held on 20<sup>th</sup> January 2015  
at the Fraiser Room, Surfleet.

**Present.**

**Councillors:** Cllr M Hurst (Chairman), Mike Chapman (vice Chairman), Glynn Waltham, Bryan Templeman, Judy Chapman, Fran Healands and Roy Sell.  
and Elizabeth Sneath SHDC, District Councillor,

**In attendance** Granville Hawkes (Clerk), Sheila Wyles SPARC and PCSO S Pusey.

<b>Minute</b>	<b>Item</b>	<b>Action</b>
<b>1</b>	<b>Apologies for absence:</b> Cllrs Allen Dobney and Gillian Gerrans.	
<b>2</b>	<b>Declarations of interest:</b> None	
<b>3</b>	<b>Approve minutes of the meetings held on 18<sup>th</sup> and 25<sup>th</sup> November 2014 and matters arising:</b> These had been previously distributed and were signed as a true record. JC advised that item 11 of 18 <sup>th</sup> November reference to the Old Vicarage should refer to 11 Station Road. MH referred to item 12 regarding the funds agreed by members for SPARC towards the cost of gates at Hungate Lane. Sheila Wyles (SW) explained that there was a more pressing need to buy a leaf collector as the cost of clearing leaves from the pitches was 4 hours labour per week. GW commented about the possibility of hiring a machine in the winter. SW advised that the machine will be imported and there were none available to hire. The cost was £2,325 plus VAT, £1,350 had been raised so far. SW also advised that with a loan being repaid in 12 months time there would not be a further request for a donation for the gates. MH invited members to vote to donate £1,000 for the machine rather than the gate. This was carried 6-1. GW asked that it be minuted that he objected to the proposal.	
<b>4</b>	<b>Clerks report on matters outstanding:</b> 1. The school playhouse was now in position and a cheque would be drawn at the meeting to cover the cost. 2. A letter had been sent to the Marjorum Foundation asking that our members be removed as Trustees. MC commented that the next meeting was tomorrow evening.	
<b>5</b>	<b>Police matters:</b> PCSO S Pusey reported one crime in the last 6 weeks that being a broken window at the village hall. GW advised there was a theft of 4,000 litres of diesel at Bank Farm.	
<b>6</b>	<b>Highway matters:</b> 1. The Clerk reported that in response to an email to request a meeting the Highways manager had requested an itemised agenda from the Chairman which the Clerk will draft. Members commented that the condition of the roads generally continue to deteriorate. 2. The Clerk reported that fixing points had been allocated and an order prepared. Members asked that 2 fixing points be recommended in Reservoir Road to be attached to new posts in the absence of lampposts. The Clerk reported that LRSP advised that the maintenance contract was not value for	<b>GH</b>  <b>GH</b>

	<p>money. The Clerk was asked to enquire if our insurance covered him for moving the signs from point to point.</p>	
<b>7</b>	<p><b>Reports from representatives of outside bodies:</b> None.</p>	
<b>8</b>	<p><b>Parish Plan:</b> JC advised that the next litter pick will now be 11<sup>th</sup> April 2015 meet at the village hall at 10.00am and SHDC will support. JC reported that the Celebrate Surfleet Xmas fayre was a success and the AGM was on 21<sup>st</sup> January.</p>	
<b>9</b>	<p><b>Cemetery Matters:</b> MC reported that the rabbit problem continues to reduce and that the overgrown vegetation had been cut back on the west side by SPARC. MC reported that Malc Firth had quoted £392 to tidy the war memorial by removing the old roses replant with Autumn colour and add a bark cover which members agreed. BT advised that he had been asked by the British Legion if AJB Wayman could be added to the 2<sup>nd</sup> WW memorial which members agreed if permission was received from the family. He will also obtain a quote to have the inscription rewritten.</p>	
<b>10</b>	<p><b>Finance report:</b> Members agreed for the following cheques to be issued,</p> <p>100776 Clerk salary Jan £203.58 100777 HMRC £121.40 100778 St Laurence £670.00 100779 Clerk salary Dec £196.76 100780 Mrs B Gromett £340.00</p> <p>The Clerk presented the bank reconciliation and breakdown of actual expenditure to budget as attached which members agreed. Members agreed to implement the NJC recommended pay increase for the Clerk from 01-01-2015.</p>	
<b>11</b>	<p><b>Planning application and decisions:</b> The Clerk confirmed that all planning matters had been actioned as previously circulated and attached. JC – reported that the planning application for 11 Station Road had been reviewed by the planning enforcement officer at SHDC, the additional building had been constructed outside the planning permission and the owners asked to remove it or submit a retrospective planning application.</p>	
<b>12</b>	<p><b>Dog bin Newlands Road:</b> The Clerk reported this was in place and members thanked Cllr Waltham for installing it – the Clerk will ask SHDC to add this to their normal round.</p>	<b>GH</b>
<b>13</b>	<p><b>Correspondence:</b> The Clerk confirmed that emails/letters had been circulated to members or discussed on the agenda.</p>	
<b>14</b>	<p><b>Members reports:</b> RS – advised that he was attending a Community Lincs 2 day computer course. FH – nothing. MC – had reviewed the request for an additional street light in School Crescent and all that was required was a replacement bulb which has been reported to LCC. BT – nothing MH – nothing. JC – nothing GW – has received a report that the notice board outside the shop</p>	

	needed renovating and MC agreed to investigate.	
<b>15</b>	<p><b>Consultations:</b>  MH reported details of the East Pinchbeck school consultation and confirmed that as this school and Surfleet share the same Head teacher any increase in capacity would not effect Surfleet. The Clerk was requested to confirm support.  MH reported details of the SHDC 2015-2019 budget priorities consultation and advised that she supported the headline details.</p>	<b>GH</b>
<b>16</b>	<p><b>Date of the next meeting:</b>  Originally set for the 17<sup>th</sup> March the Clerk requested that this be changed to the 31<sup>st</sup> March due to a holiday commitment which members agreed. The Clerk to change the room booking</p>	<b>GH</b>
	The meeting closed at 20.25pm.	

Signed:.....

Date:.....