

**SURFLEET PARISH COUNCIL  
MEETING MINUTES**

Minutes of Meeting held on 27<sup>th</sup> March 2018 following the annual parish meeting at St Laurence church, Surfleet.

**Present.**

**Councillors:** Cllr Glynn Waltham (Chairman), Gillian Gerrans, Judy Chapman, Mike Chapman, Mary Hurst, and Philip Godderidge.

**In attendance:** Five members of the public and Granville Hawkes (Clerk).

Minute	Item	Action
1	<b>Apologies for absence:</b> Cllrs Brian Templeman, Allen Dobney, Malc Dennis Dist Cllrs Slade and Sneath and the Police.	
2	<b>Public Forum:</b> Addressed as part of the annual parish meeting.	
3	<b>Approve minutes of the meeting held on 16<sup>th</sup> January 2018</b> These had been previously distributed and were signed as a true record.	
4	<b>Clerks report on matters outstanding:</b> There were no matters arising.	
5	<b>Police matters:</b> In the absence of PCSO Abbott the Clerk read out his email report. There had been two road traffic collisions but no injuries. There have been instances of mud on the road and vehicles causing a nuisance. The Clerk reported that he had written to the Police and County Cllr Grocock as increased incidents could be linked to the night time light switch off but both had responded to say they were not aware of any link.	
6	<b>Sparc:</b> The Clerk reported that he had received an invoice addressed to the council from Complete Weed Control for the 2017 grass cutting season. This had not been agreed for payment as we were never provided with the supporting information requested at the time so members requested that this be returned to the contractor. The Clerk also reported a request from Glen Park CIC for £2,500 to cover the cost of upgrading the CCTV to be set against our budget of £4,000 for 2018-2019. This budget is ring fenced for the play area and green gym repairs. Members discussed in detail but felt the priority needed to be the play area as it is understood that the CCTV has already been installed.	 <b>GJH</b>       <b>GJH</b>
7	<b>Highway matters:</b> The Clerk confirmed that he was waiting for delivery of the passive signs which Cllr Chapman will install.	
8.	<b>Broadband speeds:</b> The Clerk reported that he had circulated the details of a market review by Lincs County Council, and members requested that he write to them about Surfleet broadband speed.	<b>GJH</b>
9	<b>Cemetery matters:</b> In the absence of the overseers there was no formal report. The Clerk reported that he had received an invoice from M Firth Landscapes for hedge cutting but members present were not aware of who had instructed the work on hedge cutting to be done so the Clerk will write to Firths on this.	<b>GJH</b>

10.	<p><b>Finance report:</b>  Members agreed for the following cheques to be issued,  100906 Clerk salary February      £    211.21  100907 Clerk salary Marc            £    216.43  100908 HMRC                             £     83.00  100909 Firths Lscaping                £ 1,176.00 to be held  100910 Community Lincs            £ 3,370.80 vat £ 561.80  100911 Welland print                 £     88.60  100912 Open plan consultancy      £    270.00 vat £45.00  100913 M Hurst                          £     56.00  100914 J Chapman                     £     15.00  100915 St Laurence church         £     70.00  The Clerk confirmed that the bank reconciliation and Bank balances had been circulated which members agreed.</p>	
11.	<p><b>Planning:</b>  The Clerk confirmed they had been actioned, Cllr Hurst gave a brief overview of those applications still undecided. Cllr Godderidge was added to the planning sub committee at members request.</p>	
12.	<p><b>Neighbourhood Planning:</b>  Cllr Hurst reported that the survey had been circulated, collected and returned to Community Lincs. After collation the next event will be on the 14<sup>th</sup> April at the Fraiser room so that comments on the proposals could be viewed. A draft plan will then be drawn up. Cheques to meet the cost of the work so far had been drawn tonight.</p>	
13	<p><b>Grass cutting:</b>  The Clerk reported a letter from SHDC about what areas of the highway verges and amenity areas were subject to regular cutting, members agreed that Church drive, Kingfisher Drive and the Station Road bus stop continue to be cut within a budget of £200.00 per annum. The Clerk will advise SHDC.</p>	<b>GJH</b>
14.	<p><b>St Laurence church magazine;</b>  Jean Bratley had sent a thank you for the financial support for the church magazine.</p>	
15	<p><b>Seas End Road underpass;</b>  The Clerk advised the work had been completed by Highways.</p>	
16.	<p><b>Reservoir water levels:</b>  The Clerk has contacted the residents who are effected, and the damage to the bank which happened in March 2016 is now in the hands of Solicitors. Members agreed for the Clerk to offer the councils support in their action.</p>	<b>GJH</b>
17.	<p><b>Correspondence:</b>  The Clerk reported a letter from Celebrate Surfleet who are raising funds to install two defibrillators in the village, he will advise that funding is available from SHDC Councillors but also the parish wish to help if necessary.</p>	<b>GJH</b>
18	<p><b>Members reports:</b>  Cllr J Chapman advised that the beacon will be lit to mark the 100 year anniversary of World War 1 in November, she and Cllr M Chapman will coordinate the arrangements and a budget of £250 was agreed by members. The Clerk will write to Sparc re lighting the Beacon.</p>	<b>GJH</b>
	<p><b>Date of the next meeting:</b>  15<sup>th</sup> May 2018  The Chairman closed the meeting at 21.45.</p>	

Signed:.....

Date:.....