

**SURFLEET PARISH COUNCIL
MEETING MINUTES**

Minutes of Meeting held on 13th September 2016 at 7.00pm
at St Laurence church, Surfleet.

Present.

Councillors: Cllr Glynn Waltham (Chairman), Mary Hurst, Malcolm Dennis, Keith Charlesworth, Mike Chapman and Judy Chapman.

In attendance: District Cllr Sneath, Granville Hawkes (Clerk) and one member of the public.

Minute	Item	Action
1	Apologies for absence: Cllrs Dobney, Templeman, Gerrans, District Cllr Sally-Ann Slade.	
2	Public Forum: No comments	
3	Approve minutes of the meeting held on 28th June 2016 and matters arising: These had been previously distributed and were signed as a true record.	
4	Clerks report on matters outstanding: The Clerk reported that he had been referred by the Environment Agency to Lincs CC Highways about the A16 steps and an on line report had been submitted.	
5	Police matters: The new PCSO Colin Abbotts reported a couple of instances of anti social behaviour where he had attended otherwise the parish was quiet.	
6	SPARC: Members agreed that the public consultation agreed at the last meeting could be deferred until the next financial year. The Chairman reaffirmed the council commitment to see the park succeed and support if financially to meet the cost of the grass cutting, tree and play area maintenance once these costs had been established and the council had some control over how the park was managed. Members agreed for the clerk to liaise with Cllr M Chapman to get a quote for grass cutting. The Clerk will also write to Sparc seeking a further meeting to agree a way forward.	GJH
7	Highway matters 1. The Clerk reported that the removable post had not been installed and he will chase. 2. MH advised that the pots on the wall at the Wood Lane junction had been removed. 3. MH advised that the street lights not working in Station Road had been reported but would not be repaired as LED replacements were due to be installed in October-December.	GJH
8	Reports from representatives of outside bodies: JC reported that the Celebrate Surfleet fete and concert had been a success and the Xmas event was organised for the 20 th November.	
9	Cemetery matters: MC reported that PPM had been engaged to trap the rabbits and had caught 30, members agreed for a further treatment for a month as there was still a rabbit problem. MC also reported the beech tree on the left of the cemetery was dead and the SHD tree officer had agreed removal. Three quotes for cutting down and grinding the stump had been received and members agreed to instruct HGM at a cost of £820. A replacement tree will be planted. MC reported the cemetery railings and bus shelters had been repainted as previously agreed.	MC

<p>10</p>	<p>Finance report: Members agreed for the following cheques to be issued, 100840 Malc Firth £ 216.00 vat £36.00 100842 Clerk salary July £ 200.21 100843 Clerk salary August £ 200.21 100844 Clerk salary Sept £ 205.95 100845 HMRC £ 248.40 100846 R Dunmore £ 660.00</p> <p>The Clerk presented the bank reconciliation and Bank balances which members agreed The Clerk reported that the 2015-2106 audit figures were still with Grant Thornton for audit.</p>	
<p>11</p>	<p>Planning application and decisions: MH reviewed the planning applications still outstanding and members agreed to support application reference H17-0866-16. Neighbourhood planning – MH reported that a meeting was held in July to raise awareness supported by Janet Clark of Community Lincs the issue was also discussed at the SHDC planning event in August. Five people had signed up to help and Community Lincs now need a decision to progress so funding can be applied for to support the next stage. Members agreed that a further meeting of those who expressed an interest be organised to establish whether to start the process.</p>	
<p>12</p>	<p>Surfleet reservoir notice boards: JC reported that Mr Lorimer had been contacted to redo the artwork and he had contacted the Clerk. Members agreed for the Clerk to obtain costings to renovate and replace the wooden frames with a plastic alternative.</p>	<p>GJH</p>
<p>13</p>	<p>Members reports: MC – expressed concern at the state of the riverbanks and height of the grass verges and he will supply photographs to the Clerk – the Clerk will report to Highways and the Environment agency.</p>	<p>GJH</p>
<p>14</p>	<p>Emergency planning: The Clerk agreed to contact the lady from LCC who had agreed to send the feedback cards previously distributed.</p>	<p>GJH</p>
<p>15</p>	<p>Correspondence: The Clerk confirmed that emails/letters had been circulated to members or discussed on the agenda as per the attached appendix.</p>	
<p>16</p>	<p>Date of the next meeting: Tuesday 15th and 22nd November 2016 Chairman closed the meeting at 20.05pm</p>	