

**SURFLEET PARISH COUNCIL  
MEETING MINUTES**

Minutes of Meeting held on 30<sup>th</sup> June 2015  
at the Fraiser Room, Surfleet.

**Present.**

**Councillors:** Cllr Glynn Waltham (Chairman), Mary Hurst, Allen Dobney, Keith Charlesworth, Denise Fragale and Gillian Gerrans.

Sally Slade SHDC, District Councillor,

**In attendance** Granville Hawkes (Clerk).

Minute	Item	Action
1	<b>Apologies for absence:</b> Mike Chapman, Judy Chapman, Bryan Templeman, PCSO Sally Pusey and District Councillor Elizabeth Sneath..	
2	<b>Public Forum:</b> None.	
3	<b>Declarations of interest:</b> None.	
4	<b>Approve minutes of the meeting held on 19th May 2015 and matters arising:</b> These had been previously distributed and were signed as a true record. <b>Matters arising,</b> None	
5	<b>Clerks report on matters outstanding:</b> The Clerk reported that Cllr Chapman had arranged for the two parish notice boards to be refurbished by Ian Coxen at a cost of £150. Both were now in excellent condition and Councillors asked the Clerk to send a letter of thanks to Mr Coxon and record their appreciation for the actions of Cllr Mike Chapman in his absence.	<b>GJH</b>
6	<b>Police matters:</b> PCSO S Pusey reported via email that there had been very little activity in the parish since the last meeting. She had been patrolling Surfleet Park and had a report of cars causing a problem in Park Lane. Cllrs were concerned about vehicles parked on Cheal Bend Stockhouse Lane and asked the Clerk to report back to PCSO Pusey.	<b>GJH</b>
7	<b>Highway matters:</b> <ol style="list-style-type: none"> <li>1. A follow up letter from Highways had still not been received despite a chaser letter from the Clerk who will chase again via County Cllr Sue Wray.</li> <li>2. The Clerk reported that he had placed an order for the interactive signs with the manufacturer. In reservoir road a fixing spike and removable post will need to be installed which members agreed.</li> <li>3. Some rubbish had been removed by SHDC in Park Lane but it was still a problem and MH will report again.</li> <li>4. Members agreed for Cllr Charlesworth to be deputy highways representative.</li> </ol>	<b>GJH</b>          <b>MH</b>
8	<b>Reports from representatives of outside bodies:</b> MH had looked at the Charity Commission website for the Surfleet United Charity and advised that the tenants for the land were listed but not for the allotment land so nobody knows when they become vacant. GW did not know why this was the case but would speak to the charity Clerk.	<b>GW</b>
9	<b>Cemetery Matters:</b> In the absence of both overseers there was no formal report.	

10	<p><b>Finance report:</b> Members agreed for the following cheques to be issued,</p> <p>100797 Clerk salary June   £ 209.07 100798 HMRC                   £ 123.80 100799 Ladt Fraiser Charity £ 28.00 100800 I Coxon               £ 150.00 100801 Came &amp; Co           £ 352.65</p> <p>The Clerk presented the bank reconciliation and breakdown of actual expenditure to budget as attached which members agreed. The Clerk reported that the annual return had been sent for audit.</p>	
11	<p><b>Planning application and decisions:</b> The Clerk confirmed that all planning matters had been actioned as circulated and attached. MH reported that she had attended the planning training day when there had been complaints from councils that their planning comments were ignored. At the meeting it was explained that the local plan has to agree with the district plan. We are included in the South East Lincs plan including Boston – permissions should be granted unless adverse factors outweigh the benefits of agreeing the application. In the plan certain areas are specified for planning – we have Surfleet Seas End and Surfleet village on either side of an area. Therefore there is a potential for conflict when looking at applications for Coalbeach Lane and Reservoir Road. The Clerk has emailed the planning office to invite a representative to a future council meeting and will chase this up. The Clerk reported that parishes were concerned that the planning portal would not in future include individual comments and members agreed for the Clerk to confirm that as a council we objected to this change by SHDC.</p>	<p style="text-align: center;"><b>GJH</b></p> <p style="text-align: center;"><b>GJH</b></p>
12	<p><b>Dog Fouling Campaign:</b> The Clerk reported that LALC were supporting a relaunch of a dog fouling campaign with new poster and material available for purchase. Members did not wish to incur cost but District Cllr S Slade suggested contacting Emily Spicer or Glen Chapman at SHDC who may have posters available.</p>	<p style="text-align: center;"><b>GJH</b></p>
13	<p><b>Correspondence:</b> The Clerk confirmed that emails/letters had been circulated to members or discussed on the agenda.</p>	
14	<p><b>Members reports:</b> GG – nothing. AD – nothing. MH – nothing. DF – nothing. KC – nothing. GW – nothing.</p>	
15	<p><b>Date of the next meeting:</b> 15<sup>th</sup> September 2015.</p>	
16	<p>The meeting closed at 20.10 pm.</p>	

Signed:.....

Date:.....