

**MINUTES – MEETING of SURFLEET PARISH COUNCIL held in the FRAISER ROOM on TUESDAY 16<sup>th</sup> March 2010 commencing after the Annual Parish Meeting at 7.00pm**

**PRESENT:**

**Councillors:** G. Waltham (chairman), Mary Hurst (vice chairman), Gillian Gerrans, Allan Dobney Bryan Templeman, Fran Healands, Malcolm Dennis and Karen Wilson  
District Councillor D Best, Mrs M Bamber

ITEM		ACTION
1	<b>Apologies for absence</b> M Chapman	
2	<b>Declarations of Interest</b> none	
3	<b>Approve minutes of the meeting held 19<sup>th</sup> January 2010</b> These had been previously distributed. Wording changed to 'Public' were stopped not 'parents' in 5.i They were signed as a true record.	
4	<b>Clerks report on matters outstanding</b> None	
5 5.i 5.ii 5.iii	<b>Police Matters</b> No e-mail update received from police. MH – Comments from highways passed on to police about speeding MD – concern about orange car from school crescent driving at very high speeds, young girl, police said they would talk to her but still driving crazy every day. GW - Get registration number and we will send this in writing to police. MD wants to approach her himself, other Councillors said be careful. No police seen on bicycle	
6	<b>Allotments</b> KW wanted update on progress GW – Council still looking for land AD - spoken to someone about land but due to come back to him. Maybe something to report at next meeting	
7	<b>Parish Plan</b> MH – 3 action groups meeting regularly Environment group- looking at organising litter picking groups around village. Fly tipping, Stock House Lane, near sluice, Blueberry tunnel, ask for signage. Talked to people about sponsoring roundabouts 2 guided walks through footpaths in Surfleet on 5th June. More dog waste bins around village to be requested, MD to arrange Allotments discussed Concern over speed limits at Glen, weakening bank, and nests, needs reporting to Environment Agency Service group- developing community car scheme and research to compile welcome pack for new residents Community group – 18 <sup>th</sup> September organising celebrating Surfleet fare, stalls, to help communications in village, now got a correspondent to free press and guardian Issue with notice boards, can group use half of the board outside post office, or extend notice board downwards, GG not sure as might be altering wall. MH - Need community notice board, people look at the one at post office. GG will ask if another next to post office board. Maybe one at bus shelter near shop. Big enthusiasm for groups turning up.	LB  MD  LB   GG
8 8.i	<b>Highways Matters</b> <b>Bus Shelters</b> Under construction, bits in ground being galvanised, when MC returns he	

<p><b>8.ii</b></p> <p><b>8.iii</b></p> <p><b>8.iv</b></p>	<p>will supervise their erection.</p> <p><b>Roundabouts</b> MD - Birchgrove willing to do roundabout as long as Council looks after them afterwards, it looks bad on them if not kept up afterwards MH – spoken to J Beavis at LCC, new policy being formulated that would need to be followed, lots of paperwork, highways consent for design, public liability insurance, planning consent for signs through SHDC, approved contractor for putting signs up. GW – looks nice MH - pursue and see</p> <p><b>Bridge</b> e-mail from LCC received – they will try and clean yellow railings, hazard markings by end march possibly, trying to clear vegetation AD – can we send thank you letter and ask to hopefully find money in next years budget.</p> <p>MH - Area response team visiting Surfleet in July, need to know by mid June what minor works we want doing. Councillors to let MH know at next meeting. Potholes to report, halfway down Marsh Drove, outside GW workshop, Coney Garth Lane and North End Cheal Road hedge across road. Lamps being reported being out.</p>	<p><b>MH</b></p> <p><b>LB</b></p> <p><b>MH</b></p>																
<p><b>9</b></p> <p><b>9.i</b></p> <p><b>9.ii</b></p>	<p><b>Reports from representatives on outside bodies</b></p> <p><b>Village Hall</b> – GG had AGM, lots of bookings, missed out on grant, need flooring doing and new electrics, can Parish Council help funding FH – grant from LCC applied, got turned down, so applied again, need match funding, hoping for Parish Council to donate money towards heating, couple thousand, FH to return with full costings.</p> <p><b>School</b> – GG, 1<sup>st</sup> meeting Weston Hills, Surfleet 80 children, Weston 54, 10 in preschool in Surfleet.</p>	<p><b>FH</b></p>																
<p><b>10</b></p> <p><b>10.i</b></p> <p><b>10.ii</b></p>	<p><b>Cemetery Matters</b></p> <p>Path cut back, cutting soon to take place AD - Remembrance day wreaths there too long, write to British legion to clear away or ask us to remove them in future, ask who is responsible to do this, come to some agreement. GW - Splitting hedge been done, looks better.</p>	<p><b>LB</b></p>																
<p><b>11</b></p>	<p><b>Surfleet Primary School play equipment donation</b> KW – school receiving £10,000 for play equipment, they were required to match fund with £500. New PTA, ask Parish Council to help fund, £500 to match fund, asking for anything up to £500. KW declared interest. AD recommended to donate £250 to PTA, MD seconded, MH recommended £300, FH seconded, all agreed £300.</p>																	
<p><b>12</b></p>	<p><b>Clerks Pay Increase (confidential)</b> Increase agreed from £8.242 per hour to £8.427 plus extra 1 hour per month for website administration, new total cost per year £2,292.25.</p>																	
<p><b>13</b></p> <p><b>13.i</b></p> <p><b>13.ii</b></p> <p><b>13.iii</b></p>	<p><b>Finance</b></p> <p>St Laurance Flower Festival Donation AD proposed £45, BT seconded, all agreed for pedestal at alter</p> <p><b>Signing of Cheques</b></p> <p><b>Income and expenditure</b></p> <p><b>Income:</b></p> <table border="0"> <tr> <td>S McKenna burial plot reservation</td> <td>65.00</td> </tr> <tr> <td>Addlesee – M Cheffings G of R plot and burial of ashes</td> <td>110.00</td> </tr> <tr> <td>H J M Memorials – H Kemp additional inscription</td> <td>30.00</td> </tr> <tr> <td>Set in Stone – T McKenna monument</td> <td>60.00</td> </tr> <tr> <td>H J M Memorials – M Cheffings memorial</td> <td>30.00</td> </tr> </table> <p><b>Expenditure:</b></p> <p>before meeting:</p> <table border="0"> <tr> <td>Clerk’s salary - Jan/Feb</td> <td>357.16</td> </tr> <tr> <td>Parish Plan – Welland Print</td> <td>313.00</td> </tr> <tr> <td>Parish Plan – Village Hall hire</td> <td>34.00</td> </tr> </table> <p>at meeting:</p>	S McKenna burial plot reservation	65.00	Addlesee – M Cheffings G of R plot and burial of ashes	110.00	H J M Memorials – H Kemp additional inscription	30.00	Set in Stone – T McKenna monument	60.00	H J M Memorials – M Cheffings memorial	30.00	Clerk’s salary - Jan/Feb	357.16	Parish Plan – Welland Print	313.00	Parish Plan – Village Hall hire	34.00	
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	<p>2 x months broadband contribution 20.00  1 x Fraiser room rent March 12.00  Clerks expenses 09/10 240.00  Postage 17.82  St Laurance Church Flower festival Donation 45.00  B.T. phone box adoption 1.00  A Booth – split hedge at war memorial 126.00  LALC Subs 320.50</p>	
<b>14</b>	<p><b>Planning applications and decisions</b>  As per summary handed out  40 Surfleet Road, discussed application with Mr and Mrs Goodwin, visited some residents on Woods Lane, all people on Woods Lane objected to fencing. Council passed on comments.  Riverside Pub, extractor fan sticking out, wants to change to pipe go up and away, no objection.  77 Seas End Road, extensions too large for house, planning refused.</p>	
<b>15</b>	<p><b>Correspondence</b>  <b>Arising from correspondence:</b>  <b>15.i</b> Reservoir works reply from Environment agency, currently carrying out ground investigations, tidal impact, due to be completed in March, summer months works to continue  <b>15.ii</b> CCTV provision, are we interested in security cameras for village AD - no, all agreed.  <b>15.iii</b> F Richardson note read out, Thank you letter to be sent from Parish Council.</p>	<b>LB</b>
<b>16</b>	<p><b>Members reports</b>  AD – nothing  KW – letter about toilets in Surfleet, design for funding applications for changing rooms between Village Hall and Play Area, two quotes received approx £20k for two toilets, due to cost thought better to go into changing buildings, asking if proposed Parish Council budget put towards new proposal  GW – we would try and do something about toilets as long as open 24 hours a day  AD - no other village provides toilets  MD – no other village has same facilities  KW - Village Hall toilets not accessible, prices were for eco toilets  BT - surprised such a venture went ahead with support from councils without toilet facilities in the first place.  GG - who looks after new proposed toilets  GW - not responsibility of Village Hall to provide toilets for village  FH – Parish Council should be responsible for facilities for village  KW – it is SPARC asking for money, SPARC said they would be happy for the facility but cost of £20,000 ridiculous for 2 toilets, e-mail from D Whyles  MD – should be open at least until 9pm at night  MH - will they be open if having picnics during a day  MD - if put money in then must be open at all times  FH - if Parish Council give some money they could ask for clause in for access from 9am till 9pm for public or for certain amount of hours.  GW – get SPARC to ask us directly  MD – Gubboles Drove sign has been replaced but can't see it due to positioning of new sign, should be put back as it was so it is out of way from cutting tractor  FH – nothing  GG – Nothing  MH – J Chapman and MH did heritage lottery funding application, they have been awarded the money for research on Fraiser rooms. Money has to go into Parish Council account.  BT – nothing</p>	<b>MH</b>

	GW – nothing	
<b>17</b>	<b>Date of next meeting</b> Tuesday 18 <sup>th</sup> May (Annual Meeting of the Parish Council) starting at 7.00pm in the Fraiser Room.	

The meeting was declared closed at 20.23pm

Signed.....Chairman Date.....