

MINUTES – MEETING of SURFLEET PARISH COUNCIL held in the FRAISER ROOM on TUESDAY 3rd July 2012 commencing at 7.00pm

PRESENT:

Councillors: G. Waltham (chairman), Mary Hurst (vice chairman), Bryan Templeman, Mike Chapman, Judy Chapman, Roy Sell, Fran Healands (19.03) and Gillian Gerrans

ITEM		ACTION
1	Apologies for absence Alan Dobney. District Councillor Sally Slade and PCSO Sally Pusey	
2	Declarations of Interest FH – Agenda item 7, Jubilee funding request, prejudicial interest	
3	Approve minutes of the meeting held 15th May 2012 These had been previously distributed. They were signed as a true record.	
4	Clerks report on matters outstanding	
4.i	Big Lottery Fund application , MC to provide 3 quotes before application can be sent off	
4.ii	Yellow lines on bridge , BT asked for another letter of thanks to be sent	LB
5	Police Matters PCSO S Pusey has sent apologies. GG – do we know about car stolen and garage locks being opened and freezer contents being pulled out.	
6	Adoption of New Code of Conduct All in favour of adopting new NALC Code of Conduct	
7	Queens Jubilee and funding requests FH left room due to prejudicial interest. Request for funding received from Glen Park Partnership for free party they arranged for Jubilee of £150, receipts and invoices available. JC - sounds reasonable, but did not see any publicity about event. GW – he was asked on day of giving out Jubilee coins. MC - proposed give the £150. MH – in future ask them to ask for donation beforehand as there may be other community events that need funding too. GG - other community events taking place in September. JC - different committees arranging them. GW - hosted through Glen Park. MH - proposed to pay £150, MC seconded, all agreed.	
8	Village Hall Representative RS – felt he was rail roaded into being Village Hall rep at the last meeting, he wanted to be representative on something he is interested in. Not comfortable on Village Hall. FH suggested that as GG and FH on committee already, FH and GG could do update, FH agreed to be new representative from Parish Council.	
9	Highways Matters	
9.i	GW - Concerned about pot hole on Seas End Road, collapsed in.	MH
9.ii	MH – LCC had responded reasonable quickly, Coalbeach Lane East getting deeper but should be done by Friday, Gubboles Drove on list to do.	
9.iii	GW - Under underpass covered by nettles, and trees overgrown, Seas End Road side. Clerk to report	LB
9.iv	MH - Mutual aid in severe weather, if anyone in local area wants to help with footways or additional salting and gritting LCC will deliver extra supplies but need to manage locally. Contact point for exchange of info, quantity and location of grit supplies. GW – difficult as village spread all over the place. MH – received complaints about path over bridge but asked and said no	

	<p>salting as salt would get in to river. MC – opening can of worms, who would do it? GW – leave as it is, we would need somewhere to store it and someone prepared to do it. MH – a lot of village do not have footpaths. MC - leave GW - agreed</p>	
10	<p>Bus Shelter Repairs/Refurbishment LB received 2 quotes, £2,278 plus VAT to take apart existing, remove polycarb sheeting, take away, clean and put in new polycarb sheeting and reassemble, another quote of £1,376 plus VAT. Quote of £1,600 back in November at budget meeting. JC - desperately needs doing rather than just patching up. FH - propose to go with cheapest quote, MH seconded, all in favour.</p>	MC
11	<p>Reports from representatives on outside bodies Village Hall – FH – had meeting month ago, general discussion about repairs to hall to keep hall up and running, new boiler been leaking, applying for grant for upstairs gallery room to be tidied as looks tired, booked everyday of the week.</p>	
12	<p>Brown Tourism signs for The Mermaid and The Crown JC - not contribute to costs as we have not agreed to do this in the past. GW - but we could send letter of support.</p>	
13	<p>Parish Council Website RS - making effort to make website better, been static, needs to be more interactive with village, hoping forthcoming events to be added, Doningtons website is tremendous. Jubilee photos have been put on. MH – does village hall have own section? RS – not at the moment. GW - very grateful for giving the time to do it. MH - School and church have websites, can we link to them? RS – trying to sort that out.</p>	
14	<p>Dog Poo Bins 3 letters of complaint for locations of bins that had been discussed in Mays meeting. MH – who empties them as full. LB – SHDC on refuse rounds. Reply to complaints as follows: Miss Jukes - no intention of one there. Mr Furniaux - no intention of putting bin at site he mentioned. Mrs Issitt wants a bin either end of footpath Coalbeach Lane East, reply that no more funding at this time but will look favourable next time more poo bins are being put up.</p>	
15 15.i 15.ii	<p>Cemetery Matters Quotes for path - MC once received all quotes for path, liaise with clerk to send off with Lottery Fund Bid MC - AD has mentioned about war memorial land a mess, Firth given quote for taking up plants and turfing and cut grass of £190. JC - mess at moment. MC - it will tidy it up. GW - who owns land? MC – part of war memorial. BT - our responsibility. GW – grass would look better than it does now. GG - proposed to go with quote and BT seconded, all agreed to go ahead. BT – in longer term we need to look at Chestnut trees in cemetery as they have big low branches in way when full of leaves, need cutting back, expensive job GW – get quotes in advance of Novembers budget meeting.</p>	MC/LB MC BT
16 16.i	<p>Finance Signing of Cheques</p>	

16.ii	Signing of electronic payments	
16.iii	Income and expenditure Income: SHDC (paid to us twice in error) 600.00 SHDC Precept 2500.00 Expenditure: before meeting: Clerk's salary - May and June 311.66 at meeting: 2 x months broadband contrib 20.00 1 x Fraiser room rent July 12.00 Postage 8.64 Enterprise Accy Internal Audit and Payroll 150.00 South Lincs Gases – Beacon gas 162.90 Repayment to SHDC of £600 wrongly paid to us 600.00 Glen Park Partnership – Jubilee party funding 150.00 Internal Audit returned and no problems	
16.iv		
17	Risk Assessment Outcome JC volunteered to undertake Risk Assessment JC - Filled out form, bus shelters repairs already been discussed. Village signs mostly good but Surfleet Road bent, all secure but small repair works required. MH - Thanks to JC and MC for work on Beacon MC - also Simon Dobney for supply of gas and help, letter to be sent. JC – bench outside Church Drive needs varnishing. Latch on cemetery gate difficult to operate Frame at village shop notice board needs varnishing GW - JC to get quotes for any work to be done	LB JC
18	Parish Plan MH – what has happened to affordable housing talks, school needs more young families, can we ask again? Community Lincs. MH read in a SHDC report about future development they mentioned a piece of land in Surfleet but not until 2014, write to SHDC to say we have not forgotten. RS – small business units create same results, no builders. GW – builders just do not want to build at the moment. BT - still demand. MH – ask what are SHDC plans for bit of land, Pinkthorne. BT – when look for land for allotments said not wanting it for building. MH – Community Committee, nice if Parish Council sent letter to Tony Blissit thanking them and giving them a well done for events such as flotilla and jubilee events over Jubilee weekend.	LB LB
19	Planning applications and decisions All received copy	
20	Correspondence Arising from correspondence: Nothing	
21	Members reports RS – did litter picking with JC, nappy bins required as in hedge this side of school near Needhams, asked FH to mention to school. GG - nothing JC – 10 volunteers for litter pick and thank you. FH – Rounders taking place on grass pitch Thursday 7pm. Supported by sports England get active. MH - nothing MC – village to be congratulated on Jubilee events, did a lot, flotilla great success. BT – agree with MC, congratulate effort of village.	
22	Date of next meeting Tuesday 18 th September starting at 7.00pm in the Fraiser Room.	

The meeting was declared closed at 20.05pm

Signed.....Chairman Date.....