

MINUTES – Annual MEETING of SURFLEET PARISH COUNCIL held in the FRAISER ROOM on TUESDAY 18th May 2010 starting at 7.00pm

PRESENT:

Councillors: G. Waltham (chairman), Mary Hurst (vice chairman), Gillian Gerrans, Bryan Templeman, Mike Chapman, Fran Healands, Malcolm Dennis, District Councillors D Best, M Bamber

ITEM		ACTION
1	<p>Election of Chairman, Vice-Chairman Chairman – MC proposed GW, BT seconded FH proposed MH. No seconder, GW to continue as Chairman Vice Chairman – MC proposed MH, MD seconded, MH to continue as Vice Chairman</p>	
2	<p>Chairman signed acceptance of office form</p>	
3	<p>Apologies for absence Allan Dobney Karen Wilson</p>	
4	<p>Other appointments Cemetery overseers – GW proposed MC to continue, MH seconded Cemetery underseer, GW proposed BT to continue, MH seconded Village Hall – GG volunteered, FH proposed, MH seconded School – GW proposed MD, FH seconded, need to notify school Planning – FH, GG, MH to continue Neighbourhood Policing – GG, MH, MC to continue Highways – GW proposed MH, FH seconded, MH to continue</p>	LB
5	<p>Declarations of Interest None</p>	
6	<p>Minutes of the meetings held 16th March 2010 These had been previously distributed. They were signed as a true record.</p>	
7	<p>Clerks report on matters outstanding None</p>	
8	<p>Police Matters Clerk e-mailed agenda twice to S Pusey, MD telephoned S Pusey 3 times about speeding cars, left messages, not getting back. MH - speeding bought up at last meeting, police said they would visit, MD not to visit. Letter of complaint to be sent to Beat officer, Ian Coulson, Divisional superintendent and Sally Pusey, Parish Council trying to do our bit to help, no feedback or action coming back from what we are doing. MH - no feedback after reporting red 4 x 4 parking on footpath next to bus stop.</p>	LB
9 9.i 9.ii	<p>Highways matters MH - Sent letter back about highways team, pot holes, Hungate Lane, clear litter along main road, Link road and A16. Coney Garth lane mended. Stockhouse lane big pothole at end of D Brand Garden approximately 2.5ft x 2ft. Trees not cut back at top of Cheal Road. 3rd bungalow glen gardens path very uneven and wobbly.</p> <p>Bus Shelters GG – received 2 complaints already, eye sores, only used for 10 minutes each morning. GW – work on all bus stops started, bases down, one erected MC - all finished by end next week.</p>	
10 10.i	<p>Reports from representatives on outside bodies Village Hall – GG - no meetings FH - said had meeting, sorry forgot to invite GG, discussed received funding for heating and floor and decided who to go with for contract for works, £33,000 awarded.</p>	

10.ii	School – no meetings	
11 11.i	Cemetery Matters MC - Nothing to report, contractors doing good job. On Monday morning putting rubbish out, Pat Howlet previously on a Sunday had been putting black bags out for us, MD asked for letter to be sent previously, letter of thanks to be sent.	LB
12 12.i 12.ii 12.iii	Finance Annual Return Y/E 31st March 2010 – all happy and agreed Approve Statement of accounts – all happy and agreed Executive review of effectiveness of Internal Audit – all happy and agreed Annual Governance Statement - all happy and agreed Insurance Renewal – GW - 3 new bus shelters and notice boards now on policy, at moment no form of storm damage, fire, malicious damage on beacon, bus shelters, notice boards, impact only. Ask for breakdown of what is covered and quote if not already covered for this further cover. Signing of Cheques Income and expenditure Income: Annual Precept 100.00 B Rawding Burial and two plots 200.00 Lottery Funding, Fraiser Rooms 4,200.00 Expenditure: before meeting: Clerk's salary - March/April 369.60 LALC Subscription 320.50 AWA 24.12 SHDC Rates 11.75 SHDC Rates 10.00 at meeting: 2 x months broadband contribution 20.00 1 x Fraiser room rent May 12.00 CCL Insurance 428.94 Printer Toner and stationary 56.17 Malc Firth Cemetery maintenance 556.00 Village Hall, £15 police liason, £10 parish plan 25.00	
13	Risk Assessment MD volunteered to complete again, includes new shelters. Risk assessment for headstones on cemetery contract.	MD
14	Housing in Surfleet MH asked for agenda item via Parish Plan, District Councillor D Best was asked to speak, previously done research for us, D Best said now separate company for building affordable houses where they can, he has drawn attention to this land, happy to look into further, Company wanted to buy more land to extend, if possible it will be done, buildings will be affordable and well designed, mostly for people on housing list, can't buy them, kept for young to stay in village. MH - is there anything we can do to help process D Best - if other land suitable let him know, hopefully 2 – 3 houses in Surfleet MH - time scale? D Best - don't know yet, he will enquire MH – how do they get permission if not allowed housing in Surfleet D Best - various exceptions	
15	Parish Plan MH – community group getting on well as seen in Public Forum, Environment group organising public footpath walk Saturday 5 th June and Saturday 26 th June a litter pick, teams in village to tidy up village, SHDC	

	<p>supplying high visibility vests and bags. Services group organising community car scheme. Neighbourhood watch disappointing, only Seas End Road at moment. Almost finished welcome pack for village. MC - Neighbourhood watch can mean cheaper home insurance MH - no one wants to be coordinator FH - maybe do a neighbourhood watch meeting to get people together.</p>	
16	<p>Surfleet Primary School Donation KW not present, agenda item postponed</p>	
17	<p>New Standing Orders and Financial Regulations Clerk read introduction and explained relevance and what is required to be done, hopefully being adopted during July meeting.</p>	
18 18.i	<p>Planning applications and decisions Mr Lindley back with another proposal as Council objected to first, not objected now. Mr and Mrs Double, both neighbours have objections, garage in front garden, blocking light from each neighbours property, Out of character.</p>	
19	<p>Correspondence Arising from correspondence: Welland and Deepings Internal Drainage Board invitation for representative to attend annual tour of Inspection – no one to attend. Environment Agency customer survey, no one wanted to complete. Parish Mapping Service - GW not use as such, other ways to find information, MD not beneficial</p>	
20	<p>Members reports MD – dog bins Reservoir Road, put one at top, unsure about one towards bottom near duck sign, could put one near turning. FH – nothing GG – nothing MH – nothing MC – approached by people near school concerned about people parking from 8ish in morning, ¾ of an hour, cigarette ends being thrown out of cars, causing nuisance, can't understand why need to spend an hour before school day before dropping off children. GW – always been problem for school MD – even eat lunch outside houses, dropping cigarette ends, sitting permanently outside houses. What can we do? MC - letter to school MD - school already aware of problem GW - if just dropped children off and go it would free traffic flow as well GW - just make school aware of problem again MH - can police look into MC - to bring up at police liason meeting MC - Notice boards need attention, new lining at post office, work to be done when weather improves. MC – apologies, forgot to inform Mr Firth awarded work at war memorial, GW reminded MC last week, start hedge cutting and maintenance when does cemetery maintenance. BT – don't know why he has to read all the Standing Orders, Financial Regulations as discussed previously</p>	MC
21	<p>Date of next meeting Tuesday 6th July starting at 7.00pm in the Fraiser Room,</p>	

The meeting was declared closed at 8.10pm

Signed.....Chairman Date.....