

**MINUTES – MEETING of SURFLEET PARISH COUNCIL held in the FRAISER ROOM on TUESDAY 20<sup>th</sup> September 2011 commencing at 7.00pm**

**PRESENT:**

**Councillors:** G. Waltham (chairman), Mary Hurst (vice chairman), Bryan Templeman, Mike Chapman, Judy Chapman, Roy Sell, Gillian Gerrans, Fran Healands and A Dobney  
District Councillor Sally Slade

ITEM		ACTION
1	<b>Apologies for absence</b> none	
2	<b>Declarations of Interest</b> JC, MC, FH, GG declared interest on item 8 traffic calming on Station Road as they all live on Station Road. JC and MC declared interest on review of polling districts and stations as they are involved in this work.	
3	<b>Approve minutes of the meeting held 5<sup>th</sup> July 2011</b> These had been previously distributed. They were signed as a true record.	
4 4.i 4.ii 4.iii	<b>Clerks report on matters outstanding</b> <b>Review of Polling Districts and Polling Places</b> All agreed Village Hall was an excellent place for the polling station <b>Code of Conduct Training – 27<sup>th</sup> September</b> JC attended previous training in July and found it very helpful with RS, no one else wished to attend. 4.iii MH - enforcement officer had visited caravans near garage and Coalbeach Lane East, enforcement officer went in caravan at garage site and just set up as office. Person living in one near pavilion, but they became ill and not moved on but given them 28days to move on.	
5	<b>Police Matters brought forward to before item 4</b> PCSO Sally Pusey present, two burglaries and one concern about roaming dog, Coalbeach Lane had been reported. AD – son burgled and lost golf clubs, L & D Flowers have lost diesel but neither been reported as never get anything done. PCSO SP – if get ongoing problems then more patrols started, if no one reports incidents then not put out extra resources. MC – Station Road burglary received lots of police activity, door knocking, lot of cover. FH – saw Sally on bike through village, thank RS for getting fixed. GW – we should consider getting bike serviced once a year. AD – grateful PCSO riding it. GW – would lights be a good idea? PCSO SP - yes lights would be good for evening patrols. RS to look in to costs.	<b>RS</b>
6	<b>Queens Jubilee</b> JC – looked on internet for presentation mugs, some with logo on. GW – clerk also has some costs for mugs and minted coins. RS – would any companies in area sponsor this? AD – what do they cost? GW – approximately £5 each for either mug or coin. AD – how many do we want, need 80 at least, just give to school. GW – do we give to all children of Surfleet or just school? AD – just to Surfleet school, adequate cost on drawings in current climate. RS – just school easier to police. GG - just school and coin, mugs were given before. JC – could all schools be combined and funding from funding pots from District Councillors used. MH - just for Surfleet school, remember federated with Weston and they would have own Parish Council, we should put a ball park figure in next	

	<p>budget.  AD - order 100 and sell others as surplus.  MC – coins and just school.  BT - agree with majority  GW – most Parish Councils would be doing something for own schools, put an amount in budget.  MC - can we consider anything else such as joining Celebrate Surfleet event.  AD - not decide tonight, had glass from Bicker steam fare, enquire how much and bring to next meeting.  MC – worth fundraising event, talk to Celebrate Surfleet organisers, agenda for next time, MC talk to community event people.  AD - congratulate community group for excellent event at weekend.</p>	<p><b>AD</b></p> <p><b>LB/MC</b></p>
<b>7</b>	<p><b>Highways Matters</b>  MH – attended a meeting in summer, LCC highways have been reorganised again, lots of road resurfacing, no good if road already bad. Winter questionnaire, self help by local farmers to clear roads, LCC will support what do.  MC – wrote to MP asking highways to consider farmers helping, received letter back from Minister of Transport, said opposite.  LB to ask for this in writing for support of local farmers if clear roads in snow, minutes should also have been sent.  AD- if went out and machinery fouled cats eye up then get sued  MH - 12<sup>th</sup> October Goodwins in court about railings.  AD - Hedges growing over footpath, District Councillor SS to look into.  MH - Station Road had not had yellow lines put back on outside school after resurfaced road, MH reported and they sorted it.  BT – still pot holes down Coalbeach Lane.  GG – bottom of Glen Gardens still needs doing.  MC - where they renewed tarmac at top Glen Gardens, not all lines back.  AD – top of Church Drive big pool of water when rains.  GW – work is being done there.  AD – thank MH in reporting all these things.  MC – Stockhouse Lane sign has been inspected and is within regulations.</p>	<p><b>LB</b></p>
<b>8</b>	<p><b>LCC Traffic Calming Station Road</b></p>	
<b>8.i</b>	No update, LB to put on agenda next time	<b>LB</b>
<b>8.ii</b>	<p>BT – bridge needs a wash down. Health and safety issue, looks disgusting.  GW – complained before and couldn't clean it due to water going into river and contaminating it.  BT - not good enough. Another letter to be sent, health and safety, if serious accident at bridge because of visibility they would be responsible.</p>	<b>LB</b>
<b>9</b>	<p><b>Bus Shelters</b></p>	
<b>9.i</b>	<p>MC – received quotes for staining and protecting new shelters, first £180 for one coat and £340 for two coats, second £180 for one coat and £360 for two coats.  FH – are they not already treated?  GW – yes injected but need to keep it up.  FH - if put stain on it, it will wash off.  AD – disagree  GW – sun had already started cracking the wood.  FH – need to be sanded then stained.  AD – if did 2 coats would it last 2-3 years? propose done twice £340, MH seconded, all agreed. MC to get done.</p>	<b>MC</b>
<b>9.ii</b>	<p>FH - Broken perspex on shelter at Reservoir, is it being mended.  GW - leave as is, been taped up.</p>	<b>MC</b>
<b>9.iii</b>	<p>FH - Can we replace Perspex, MC to get quotes  FH – Nicky Taylor who cleans shelters said ones outside Church are looking tired, can we replace or tidy them up, doesn't look good when drive through village.</p>	<b>MC</b>

	GW - MC to get quotes to replace Perspex and clean shelters on main road.	<b>MC</b>
<b>10</b>	<p><b>Reports from representatives on outside bodies</b></p> <p><b>Village Hall</b> – RS, Frances Doulton said gas to be connected tomorrow. MH - broken window Saturday night and marquee slashed. MC – future years security over night needed. FH - someone was going to stay but were persuaded to go home, then unfortunately the incident happened. GG – nothing caught on CCTV. Heating in a few weeks. JC – cars spinning into carpark, very fast and dangerous.</p>	
<b>11</b>	<p><b>Cemetery Matters</b></p> <p><b>11.i</b> <b>e-mail received from Mrs Reedman</b> - writing about mother allegedly buried around wrong way. GW and Arch Deacon had spoken to her and thought resolved issue, Parish Council done policy to stop it happening again, to be sent to funeral directors. RS - why did she not say anything at the time of burial? GW – too distraught. MC – Arch Deacon and legal department have said nothing anywhere to confirm which direction they should be facing. If she wanted her moving it would be at her expense. GW – she had contacted Lambert Palace. AD - can we look into if we are covered by 3<sup>rd</sup> party liability for this? GG – undertakers, why didn't they know? GW - We had written a letter to her. AD – did she get letter from deacon GW - he thought resolved problem, visited her personally. RS – demand to see receipt they had. AD – involve Arch Deacon again. GG – let her continue her investigations. GW – write back and say we are looking into it, acknowledge letter, get in touch with LALC and ask their advice. Onto next agenda</p> <p><b>11.ii</b> <b>Quotes for path and remedial works</b> Weather beaten so Councillors did not visit cemetery as planned. MC – received quotes for new footpath, done specification and got two tenders, £10,687 and £11,585. BT - well desired cemetery, our duty to up hold it. MC – new path would be 6ft wide. AD – wide enough for 3 people when supporting bereaved at a funeral. GW – only got £3,000 in budget this year, possibly keep and roll over and add extra in next year budget. BT – knew it would be a lot of money, each councillor needs to see for themselves, we inherited a lovely cemetery. AD – cannot do everything in one year. BT – tidied ivy, meet at cemetery and look at situation. AD – do the overseers have any preference for the wall or path being done first? MC - Wall quotes, wall in not too bad condition, pointing job, quotes for a weeks work, £600, £750. MH – comment received about safety of seat and unsightly. GW – what job is more pressing? MC – do brickwork before winter out of £3,000. AD – AD proposed go ahead with wall and thanked MC for getting quotes, MH seconded, all in favour. JC – trees need risk assessment MC – M Firth was asked about trees inspection, MC to chase BT – trees hang low, need to trim back</p>	<p><b>LB</b></p> <p><b>MC</b></p> <p><b>MC</b></p>

<b>12</b>	<b>Finance</b>	
<b>12.i</b>	RBL Poppy wreath donation, £30 last year. GG - upped last year from £25 to £30, all agreed keep at £30. RS volunteered to represent PC at service. AD – do we get memorial mended by them GW - BT to contact stone mason to get back by memorial service	<b>RS</b> <b>BT</b>
<b>12.ii</b>	<b>Signing of Cheques</b>	
<b>12.iii</b>	<b>Signing of electronic payments</b>	
<b>12.iv</b>	<b>Income and expenditure</b> <b>Income:</b> Memorial – M.E. Flood 30.00 Surfleet United Charities 12,000.00 <b>Expenditure:</b> before meeting: Clerk's salary - July and August 305.64 at meeting: 2 x months broadband contrib 20.00 1 x Fraiser room rent September 12.00 RBL Poppy Wreath donation 30.00 Postage 8.64 Police bike repairs 66.99 GTA Barkworth – Beacon decoration 160.00 Clement Keys external audit 162.00 A Gosling bus shelter base 600.00 SPARC fencing donation 500.00	
<b>12.v</b>	GW – not happy with bus shelter base job. MC – do we knock off extra amount? MH – can we claim off insurance for this mistake? AD - cost for mistake of burial maybe claimed on insurance 3 <sup>rd</sup> party, LB to check	
<b>12.vi</b>	External Audit returned and no problems	
<b>13</b>	<b>Parish Plan</b> GW - Insurance cover for events, e-mail from our insurance provider, litter pick if organised by Parish Council would be covered if our negligence but must be under our control, risk assessment to be carried out.	
<b>14</b>	<b>Affordable housing in Surfleet</b> GW - No update from Community Lincs Affordable housing on land at back of school, government moving yard stick on how to do it, not feasible at moment. MH – seems strange up off ground in other villages, maybe we are not getting the support from SHDC? Why are Surfleet not getting them? Go back and ask what updates and write to MP. District Councillor S S – clarify what type, affordable or social housing. JC – restrictions should be put on only sold and not sold on and been resident in South Holland for so many years. GW - at back of school, big houses at front then fund small houses and road way towards back. MH – need houses for small families, what about land SHDC own? GW- agree need housing to keep school and shop. MH propose, GG seconded write to Bob Bowe and MP, all agreed	<b>LB</b>
<b>15</b>	<b>Planning applications and decisions</b> All received copy RS – as neighbourhood watch representative he was asked about land in Surfleet, who owns what, let police know and residents with large gardens and weekend use down Reservoir.	
<b>16</b>	<b>Correspondence</b> <b>Arising from correspondence:</b> nothing	
<b>17</b>	<b>Members reports</b> AD – nothing	

	RS - nothing GG – Mr Garn, fed up with vehicles turning in drive, turning point filled up with skips and oil drums, contact highways as obstructing road, end of Station Road, left hand side, pubs skips, MH to look at. AD – on new bit on other side of Garns, things growing on road side Station Road, back of houses, GG to ask. FH – nothing JC - nothing MH - nothing MC - nothing BT - nothing GW – nothing	<b>MH</b>  <b>GG</b>
<b>19</b>	<b>Date of next meeting</b> Tuesday 15 <sup>th</sup> November starting at 7.00pm in the Fraiser Room.	

The meeting was declared closed at 21.00pm

Signed.....Chairman Date.....