MINUTES – MEETING of SURFLEET PARISH COUNCIL held in the FRAISER ROOM on TUESDAY $5^{\rm th}$ July 2011 commencing at 7.00pm

PRESENT:

Councillors: G. Waltham (chairman), Mary Hurst (vice chairman), Bryan Templeman, Mike Chapman, Judy Chapman, Roy Sell, Fran Healands and A Dobney

ITEM		ACTION
1	Apologies for absence	
	Gillian Gerrans, FH arrived 19.06, apologised for being late	
2	Declarations of Interest	
	None	
3	Approve minutes of the meeting held 17 th May 2011	
	These had been previously distributed.	
	They were signed as a true record.	
4	Clerks report on matters outstanding	
	GW asked if police bike been mended? He apologised as been too busy	
	to do it himself but asked if GG could get it done, RS volunteered to get	RS
	punctured repaired and service	
5	Police Matters	
	Apologies – PCSO S Pusey unable to attend, e-mail update received, no	
	problems, patrols been done in park, no problems found, had words with	
	youths on bridge about swimming in river.	
	MH - When it rains parents park on yellow lines outside school, can PCSO be around when raining to speak to them, clerk to e-mail and ask PCSO,	
	already been asked in school news letter not to park on yellow lines	LB
	AD – can we write a letter about walking to school from village hall car	LD
	park	
	MC - type of people parking on yellow lines won't take notice of that	
6	Queens Jubilee	
•	JC – suggestions for next June, or should we pass to another committe	
	and just help with funding, what about a flotilla of boats?	
	MH – give children something to commemorate event, when get	
	catalogues of items available then we can see cost.	
	AD – mug last time and would be nice to carry on tradition again, 70-80	
	children, order 100, extra for other folks.	
	MH – publicity not started yet but look out for prices if agree to this, what	
	about young people in secondary schools.	
	AD – they received one from before.	
	GW - gave them out at silver jubilee celebrations at park.	
	MH – beacons are going to be lit, could ours be lit?	
	FH – could we put torches in beacon to give impression of being lit?	
	MH – beacons lit in sequence, part of a national celebration.	
	FH – suggestion needs to be put to SPARCs attention that Parish Council	
	want to do this, to take part in national celebrations, national event and	
	wish to light beacon for queens jubilee, clerk to write letter.	LB
	AD - not want to cause damage to SPARCs property and we would be	
	responsible.	
	JC - Registered charity, on charity commission website to find contact details	
	MC – decorate beacon, agreed at budget, maybe get mosaic on shield on	
	beacon	
	FH – can we look into materials that burn without sparks, kerosene	LB
	possibly	
	All agreed to get mosaic done for beacon and MC to get work commenced	мс
	GW – does the Parish Council want to organise this or pass onto	
	someone else?	
	Clerk to write to J Furnell, boating association to see if they want to do	

 Robert Marjoram Charity Trust Representative MC – charity is an education trust down Gosberton Risegate, we have reepresenatives on committee because historically Surfleet extended down towards the Risegate, Our other representative has passed aveneed new representative, because historically. MC - set up similar time as Fraiser charity. GW – as it is no longer in our parish do we need a representative or MC - agree, is there a reason why we need to be on there? GW – perhaps in constitution that they need someone from neighbovillage. MC - proposed we have a new representative but then start ball rollinger us off charity but it could be in constitution. AD – need to write to charity commission. BT volunteered to be representative if all agreed, all agreed, then Maget them out of involvement. SPARC security fencing grant application 	nd way, n it? uring
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FH declared prejudicial interest	
GW – Letter received from SPARC, GW had meeting at SPARC are	a.
want to put a pavilion up, solar panels, he wants to carry on with sec	
fencing, letter read out to all Councillors asking us to submit a lottery	
funding grant application for the security fencing.	'
Not an easy job applying for a lottery funding grant.	
MH – a lot of hassle for a small grant, police report saying quiet.	
MC – Mr Whyles from SPARC is the expert at applying for grants. Lo	ots of
organisations using that field, hockey and football clubs, why can't h	
them to apply, we aren't using it.	o got
AD – said in letter lot of response from local residents for support to	do job
RS – we are not in control of grass field, we lost control, let them do	
JC – DW is excellent at raising money, why fallen at this hurdle, why	
us?	, aon
JC – there are other means to go through, Karen Johnson at District	_t
Council is good at advising for funding, too much for clerk to do for t	
benefit.	11011
RS – cars do destroy surface.	
FH – grass still very uneven from last occasion, long time to recover	land
no longer being managed, FH trying to get grants for own requireme	
only allowed 1 every two years, village hall couldn't do it for them eit	
due to this, only place left to turn who has responsibility to residents	
Parish is the Parish Council, feels anti DW rather than what park do	59 IOI
village, it supports local businesses, school, nursery.	whole
They are looking into turning all the area into a commercial venture,	
site turned into community interest body, company representatives f	10111
area and village to run committee, in starting up process.	ina
AD – where are cameras that supposed to be up, they are not show	irig
motors causing damage.	
GW - our cameras for play area, not enough for full area.	
MH – see logic behind proposition, good idea but don't want to do it.	
GW – not against idea but don't want to do it.	
FH - volunteered to complete application.	
MC – lots of work involved, clerk has enough to do, other organisation	ons
that use field like hockey and football club, can they do it?	
BT – not personally get involved, not think Council as council should	l get
involved, have a vote.	
JC - would it be 100% grant or would Parish Council have to match	fund
it?	
AD - not right to stand by and give money to company, a company h	nas
shares.	
RS – liabilities.	
AD – too risky to give blessing to if in company.	

	RS – not enough information in letter. JC – what are they looking at doing, signs, markings? FH – more information needed. MC - need more information, passed surveys showed not problem with	
	that is the Councils responsibility, need new footpath for cemetery. GW – appreciate that but looking at this project at moment. MH – need more information	
	Letter read out, following complaints about speeding, results show problem, before scheme can progress Parish Council have to agree to 50% contribution, no more than £5,000, to be completed during this financial year. AD – need more information, a lot of money needs spending on village	
9.vi 9.vii	letter to SHDC. AD – pot holes down lane been filled with planings by him but coming out LCC Traffic Calming contribution of 50%, no more than £5,000	LB
9.v	works, MH rang highways, Hungate Lane, clerk to write to people, hedge overgrown onto highway stopping machinery, Bendyke farm. MC – Zara at Crown, highways sign for Stockhouse Lane obscuring view,	LB
9.iii 9.iv	Disappointed with traffic lights on road, costing money, no work being done all this time, diabolical, lights before white cross corner. Letter to Pode Hole to complain. GW – received complaint about road passed bungalow near sewerage	LB
	they threatened her, waiting to take them to court. AD – send letter to SHDC planning, we have put up with them long enough, dangerous situation.	LB
9.ii	pot holes still getting bigger. Willow tree on Surfleet Road opposite no. 18, No. 17 Newlands House, Mr and Mrs Harrison, obscuring road, clerk to write letter. Iron railings on corner of Woods Lane, enforcement officer frightened as	LB
9 9.i	Highways Matters MH - All previous matters reported, nothing appears to have boon done,	
	FH – bodies like hockey club probably applied for as much funding as they can, if write letter already know response. MC – RS said he is a member of hockey club and not heard anything yet. 4 for proposal, 3 against (MH, JC, GW), FH declared interest so didn't vote.	
	AD – hockey club apply themselves. MC – propose we won't go ahead with application as a Parish Council, suggest other bodies are asked to do it that use field. AD seconded.	
	GW – not give out any money till get lottery money. MH – moving to a company is just an idea at moment, lottery money spent on security fencing, not getting money to hand over to another company. GW – once done the Council would gift fencing to them. RS – petty not to support, back them 100%.	
	from somewhere. JC – will it cost Parish Council anything apart from initial £500 already agreed?	

	MH – spelling correction of Internment at start.				
	OW				
	GW – paragraph to be added to 7: If there is a specific direction that the				
	burial is required to be done then the funeral director must be informed of				
	this and the Parish Council will consider this request prior to the burial. JC – clerk has done a good job. GW – passing a copy to parson involved with initial mishap to road.				
	GW – passing a copy to person involved with initial mishap to read				
	through as a member of the public, agreed to ensure this would not happen to anyone else.				
	MH – ok to give to her to look at, but not for her to have last word. GW – also had a problem with Garden of Remembrance, different size box than the hole that had been dug. MH – propose to accept policy with amendments and AD seconded.				
11.ii					
	burial.				
	GW - agree, MC to sort	MC			
		МС			
	BT – suggestion that councillors go down and look at cemetery, overseers				
12	1 0 0 1				
12.iii					
	Income:				
	Lincs CO-OP Burial – C France 70.00				
	Expenditure:				
	before meeting:				
	Clerk's salary - May and June 305.64				
	•				
	J Chapman 6.00				
12.iv	Internal Audit returned and no problems				
12.v	Cemetery charges to be looked at in Novembers budget meeting				
13	Risk Assessment Outcome				
	JC volunteered to undertake Risk Assessment				
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	opposite Fraiser Rooms dirty and writing shabby, village signs scratched and dented, railings on war memorial need painting, benches need				
		МС			
	me to get ever a read and reside				
		AD			
	doesn't deteriorate, if someone wants to provide a memorial, ask them.				
	MH – school had benches made from recycled rubber, very heavy, not				
	easy to steal.				
12 12.i 12.ii 12.iii	Quotes for path and remedial works MC – still waiting for new quotes for moving path. AD – must be 10ft wide to get three people to walk down side by side at a burial. GW - agree, MC to sort AD – 100 year old cemetery, walls needs remedial work, MC to get quotes for footpath and wall GW – possibly have to do work over several years. BT – suggestion that councillors go down and look at cemetery, overseers can point out what work needs doing. GW – put on agenda for next meeting, 6.45pm meet at cemetery. Finance Signing of Cheques Signing of Cheques Signing of electronic payments Income and expenditure Income: Lincs CO-OP Burial – C France Clerk's salary - May and June at meeting: Clerk's salary - May and June at meeting: 2 x months broadband contrib x Fraiser room rent July J.Chapman Fraiser Room Fund 284.96 Postage, envelopes and paper 7.84 E.Sterma cemetery work 96.00 Malc Firth Landscapes cemetery maint 404.56 SHDC election expenses 64.09 HM Revs and Customs PAYE 114.60 Enterprise Accy Internal Audit 96.00 J Chapman Internal Audit returned and no problems Cemetery charges to be looked at in Novembers budget meeting Risk Assessment Outcome JC volunteered to undertake Risk Assessment All items seemed secure but in shabby state, need some TLC, bus shelter opposite Fraiser Rooms dirty and writing shabby, village signs scratched and dented, railings on war memorial need painting, benches need varnishing. Cemetery trees not checked, maintenance crew checks stones but not sure about trees. MC – to get cost of Tree survey and works GW – do we need to look at doing this tidying work? MC – new bus shelters need staining before winter. AD – to get bench varnished JC – sad looking bench at cemetery, possibly replace with plastic one that doesn't deteriorate, if someone wants to provide a memorial, ask them. MH – school had benches made from recycled rubber, very heavy, not	MC MC AD			

	T	
	AD – get wood and mend cemetery bench.	
	BT – bear in mind ADs offer then see what comes up.	
	GW – if bench not safe then needs removing, MC to remove.	MC
	MH – when wall repaired then get a new bench, put question into Parish	
	magazine when want a new one.	
14	Parish Plan	
	JC – cycle ride and litter pick last year were covered by Parish Plan	
	insurance, this year liable if no insurance so postponed, trying to find out	
	about insurance cover, quote of £220 so far, can other Community Groups	
	also take advantage?	
	AD – ask Kevin Keo insurance consultant for village insurance, AD to tell	AD
	him when he sees him.	
	FH - can participants sign a disclaimer?	
	JC – asked insurers that and they said not advisable.	
	GW – overrated price for events, some of parish plan money should have	
	been kept back for this.	
	AD – even if not insured can you get people still to do it?	
	JC – get better quote, who would pay it when get quote, possible use	
	£5,000 pot that each district councillor has access to.	
	James Avery looking at rubbish tipping near Riverside Hotel	
15	Affordable housing in Surfleet update	
	AD declared interest	
	Copy of B Bowe emails previously distributed.	
	RS – who determines where centre of village is?	
	JC - Coalbeach Lane remains possibility, ideal site.	
	GW – D Best tried to get permission but these are just sites from call from	
	land.	
	RS – something to push for, but is it affordable?	
	JC - housing needed but what scheme would be used, part ownership?	
	SUR4 and 5 suitable.	
	GW - no complaint with any sites, desperately in need of land, Reservoir	
	Road not too far out of village, agree with RS about shop being closer.	
	RS – who doesn't have a car if living in those areas.	
	FH – need housing.	
	MH – keep pushing, housing needed, 4 and 5 ok and do not see why not	
	gone for 7, still live out there and get to school and shops.	
	MC – pushing it along, low cost housing needed in Surfleet.	
	BT – agree keep pushing for starter homes in village, nice village, already	
	encouraged outsiders to buy plots in village but left gap for starter homes.	
16	Planning applications and decisions	
	All got copy	
	MH - Disappointed with getting permission on vehicular access on Station	
	Road.	
	Harrisons applications; no objections.	
	RS – left meeting, excused 21.10	
17	Correspondence	
	Arising from correspondence:	
17.i	LCC Parish Council information evening – MH to attend	
18	Members reports	
	AD – nothing	
	JC – will there be new councillors training course, clerk to ask about	LB
	councillors e-group	
	FH – nothing	
	MH - nothing	
	MC - nothing	
	BT - nothing	
		мн
	GW – living in caravans at pavilion Coney Garth Lane and garage on	МН
10	GW – living in caravans at pavilion Coney Garth Lane and garage on Reservoir. MH – to contact planning.	МН
19	GW – living in caravans at pavilion Coney Garth Lane and garage on	МН

SignedChairman	Date

The meeting was declared closed at 21.18pm