

**SURFLEET PARISH COUNCIL
MEETING MINUTES**

Minutes of Meeting held on 16th September 2014
at the Fraiser Room, Surfleet.

Present.

Councillors: Mary Hurst (Chairman), Glynn Waltham, Bryan Templeman, Mike Chapman (vice chairman), Judy Chapman, Gillian Gerrans, and Roy Sell. Sally-ann Slade and Elizabeth Sneath SHDC, District Councillors, Kraig Cinavas Police beat manager, Frances Dalton & Nicola Bryan, Village Hall Committee and Keith Charlesworth, Fraiser Room project.

In attendance Granville Hawkes (Clerk).

Minute	Item	Action
1	Apologies for absence: Cllr Fran Healands.	
2	Declarations of interest: None	
3	Approve minutes of the meeting held on 1st July 2014: These had been previously distributed and were signed as a true record.	
4	<p>Clerks report on matters outstanding:</p> <ol style="list-style-type: none"> 1. Frances Dalton attended the meeting at the invitation of the Chairman and gave an overview of the current position of the village hall. The hall is booked every weekday, as the weekend is quieter the hockey club use the facilities on a Saturday, although local groups still have priority for bookings at weekends. Improvements are ongoing and the next project is the gallery room. The hall is going in a positive direction. An up to date balance sheet will be provided to the council at the request of Cllr Dobney. The Chairman thanked Frances for her update. 2. The Clerk reported a letter from the Little Stars preschool requesting support of £500 to purchase a play house. Discussion followed about supporting a request from a business. AD – we ought to support as it helps the school. JC – advised attendance at the opening and was impressed. GW – we should purchase the item on behalf of the school and donate it on the basis that it remains at the school for future use – proposed by GW seconded AD and members agreed for the Clerk to liaise with the school to organise the purchase and donation as outlined. 	GH
5	<p>Police matters:</p> <p>Kraig Cinavas reported two thefts from boats in Reservoir Road. Three arrests for carrying a knife and stealing a van both on the A16 and an arrest in Stockhouse Lane. Recently there had been a number of arrests in Park Lane following a fight.</p> <p>Cllr Chapman reported that he had attended a police liaison meeting where interactive speed signs were discussed and the Clerk advised that he had details of equipment available for purchase via the LRSP. MH advised that Pinchbeck Parish Council had offered to share the cost of any purchase.</p> <p>GW – advised it would be preferable to purchase outright otherwise we only get six months usage.</p>	GH

	Members agreed for the Clerk to circulate the details to members to discuss at the November budget meeting.	
6	<p>Highway matters: AD sought clarification from the Police about the change in speed limits from 40 to 30mph and the possible impact on parking. KC agreed to follow up to find a definitive answer. In the meantime AD proposed that we ask highways about adding double yellow lines. Members voted against this proposal with two abstentions. MH – advised that the trees growing at Surfleet Bridge had been reported to highways who had referred this on to the Environment agency. RS – advised that they were obscuring the safety signs and members asked the Clerk to follow up the original request. GW reported that the trees were still obstructing the new 30mph signs and need to be cut back. MH agreed to report again. BT – advised that trees growing on the A16 roundabout were obscuring the view for drivers and MH agreed to report. The Clerk confirmed that the road survey had been sent to highways.</p>	<p>GH MH MH</p>
7	<p>Reports from representatives of outside bodies: None.</p>	
8	<p>Parish Plan: JC advised that the cycle ride to Spalding due to take place on 25th August was cancelled due to bad weather. JC advised that the next litter pick was yet to be organised. JC reported that the next Celebrate Surfleet event was a concert in November with the Kirton Brass Band.</p>	
9	<p>Cemetery Matters: MC reported that the rabbit problem had reduced in recent weeks. MC reported a problem with vegetation encroaching into the cemetery on the west boundary with Sparc. Members agreed for the Clerk to write. BT – agreed to contact the stonemason who had added the additional names to the war memorial as the names were not easy to see as they were not picked out in white lettering. A memorial request was agreed for Mr R Whitton.</p>	<p>GH BT</p>
10	<p>Finance report: Income: Nil Expenditure: 100754 Clerk salary Aug £196.76 100755 Clerk salary Sept £201.39 100756 J Chapman £410.00 100757 J Masters £ 25.00 100758 F Richardson £207.92 100759 B Newstead £100.00 100760 A Pritchard £ 50.00 100761 K Charlesworth £314.34 100762 M Hurst £261.20 100763 N Battley £261.20 100764 W Otter £261.20 100765 A Rhodes £261.20 100766 G Hawkes £ 50.00 100767 L Barlow £ 50.00 100768 The Mermaid £286.00 Cheques 100756-100768 were issued in respect of the Fraiser Room</p>	

	<p>project which was now completed and all funding utilised.</p> <p>The Clerk presented the bank reconciliation and breakdown of actual expenditure to budget as attached.</p>	
11	<p>Planning application and decisions:</p> <p>The Clerk confirmed that all planning matters had been actioned as previously circulated and attached.</p> <p>The Clerk reported advice of an enforcement notice of planning conditions in respect of G W Machin & Son Ltd.</p>	
12	<p>Sparc re Hun Gate lane access:</p> <p>The Clerk reported that he had received an email from Doug Wyles of Sparc advising that the cost to install gates at the two Hungate Lane access points was £1,700.</p> <p>MH confirmed that a previous offer from the council of £500 had been declined.</p> <p>GW commented that there was a need to stop vehicle accessing the park but it was impossible to stop pedestrian access.</p> <p>AD proposed and MC seconded a motion to make a donation of £1,000 to the cost which members agreed.</p>	
13	<p>Surfleet village hall:</p> <p>This matter had been discussed earlier in the meeting.</p>	
14	<p>Dog bin – Newlands Road:</p> <p>The Clerk advised that he had placed an order.</p>	
15	<p>Review of cemetery fees:</p> <p>The Clerk read out a comparison of our existing fees with those of Whaplode and Pinchbeck and members agreed that there was no need to change the existing tariff but that there should be an annual review.</p>	
16	<p>Correspondence:</p> <p>The Clerk confirmed that he had received notice from SHDC of their intention to review polling stations.</p> <p>Other emails/letters had been circulated to members or discussed on the agenda.</p>	
17	<p>Members reports:</p> <p>RS – nothing GG – nothing MC – nothing GW – nothing JC – nothing BT – advised that he was due for re election as the council representative for the Surfleet United charity. AD proposed and GG seconded that he be re elected which members agreed. MH – nothing AD – nothing.</p>	
18	<p>Date of next meeting:</p> <p>Confirmed Tuesday 18th and 25th November 2014</p>	
	<p>The meeting closed at 20.40pm</p>	

Signed:.....

Date:.....