

**SURFLEET PARISH COUNCIL  
MEETING MINUTES**

Minutes of Meeting held on 20<sup>th</sup> May 2014  
at the Fraiser Room following the Annual Parish meeting.

**Present.**

**Councillors:** Mary Hurst (Chairman), Glynn Waltham, Bryan Templeman,  
Mike Chapman (vice chairman), Judy Chapman, Gillian Gerrans, and Roy Sells.

**In attendance** Granville Hawkes (Clerk), and PCSO S Pusey.

Minute	Item	Action
1	<b>Apologies for absence:</b> Fran Healands, Dist Cllr Sue Wray and Allen Dobney.	
2	<b>Declarations of interest:</b> Mike & Judy Chapman re planning application H17-0402-14	
3	<b>Election of Chairman &amp; Vice Chairman:</b>	<b>GH</b>
3.1	JC proposed Mary Hurst to continue, MC seconded, MH accepted and all agreed.	
3.2	GW proposed Mike Chapman to continue, BT seconded, MC accepted and all agreed.	
	<b>Other appointments</b>	
3.3	Cemetery overseers – GW proposed MC& BT to continue, MH seconded both accepted & all agreed.	
3.4	Village Hall – MH proposed GG, BT seconded, GG accepted and all agreed.	
3.5	Planning – MC proposed MH, FH and JC to continue, BT seconded, all accepted and all agreed.	
3.6	Police Liaison – MH proposed GG, MC and FH, BT seconded, all accepted and all agreed.	
3.7	Robert Marjorum Trust – MC and BT are both Trustees. MC confirmed their position goes back to a time when the land known as the fen was part of the parish which is no longer the case. Members discussed this and agreed that the Clerk write to the committee to see if the parish still need to be involved- copy letter to MC and BT.	
4	<b>Approve minutes of the meeting held on 18<sup>th</sup> March 2014:</b> These had been previously distributed and were signed as a true record.	
5	<b>Clerk report on matters outstanding:</b> LRSP speed watch trial at Ancaster – there was no update. The Clerk reported that he would write to the funeral director regarding the Reedman burial fee. Financial procedures – the Clerk reported that the new changes related to only having two signatures on cheques and internet banking and as neither applied to the council the existing procedures were adequate.	
6	<b>Police matters:</b> PCSO Sally Pusey advised that Carl Sinavas was the new beat manager and would attend a future meeting. There had been two reports of mud on the road and cars continue to cause a problem in Coalbeach Lane. Nine reports of thefts including catalytic converters and number plates and the farm shop had been robbed. JC reported parents reversing into the school gateway to turn round which SP will keep an eye on.	
7	<b>Highway matters:</b> MH reported that the Clerk had tried to arrange the road survey in May but not enough people were available. GW suggested the village be split into areas and allocated to members.	

	<p>MC advised that he had prepared maps and will co-ordinate out to members to do in their own time which all agreed. There were no other highway issues.</p>	
<b>8</b>	<p><b>Reports from representatives of outside bodies:</b> GG – advised that the hockey club wanted to book the village hall every Saturday October-March. The village hall committee were looking at allowing them to build changing rooms and showers in the gallery subject to planning permission. MH – concerned that local village groups would not have access. RS – advised that as the hockey club grows they may need mid week facilities too. Members were concerned that these proposal were outside the village hall constitution and agreed that the Clerk write to express their concerns – Clerk to liaise with MH before letter sent.</p>	<b>GH</b>
<b>9</b>	<p><b>Parish Plan:</b> JC – advised that with help from SHDC Laure Simpkins the litter pick took place in April with nine residents and the next event will be in the Autumn. MH thanked JC for organising. JC – confirmed that a cycle ride showing a safe route into Spalding would be organised in the Autumn.</p>	
<b>10</b>	<p><b>Cemetery Matters:</b> MC – confirmed that Firths had cut the trees, growth around headstones and branches overhanging the village hall. MC – reported that rabbits were causing a problem in the cemetery. Members agreed that MC speak to Firths to get a price for installing a rabbit proof fence on the west and bottom sides of the cemetery.</p>	
<b>11</b>	<p><b>Finance report:</b> Income: SHDC precept   £100.00 Cemetery fee   £110.00  Expenditure: 100738 Clerk salary April £196.76 100739 Clerk salary May £196.76 100740 Firths Lscape   £648.00 100741 Enterprise Acct   £150.00 100742 St Laurence   £ 60.00 (flower festival) 100743 St Laurence   £230.00 (lawn mower) 100744 Broker network   £342.38</p> <p>The Clerk reported that he had been requested by Sparc for the maintenance grant of £500 and members requested that the Clerk request sight of a copy invoice to evidence the expenditure incurred.</p> <p>The Clerk advised that he had obtained a cheaper insurance quote from Came and Co and members agreed to switch cover from Community Lincs.</p> <p>The Clerk presented the bank reconciliation as attached.</p> <p>The Clerk advised members that the internal audit had been completed. The annual return was signed by the Chairman as a true record.</p> <p>BT – advised that a quote to correct the memorial plaque was being</p>	<b>GH</b>

	prepared.	
12	<b>Planning application and decisions:</b> The Clerk confirmed that all planning matters had been actioned as previously circulated and attached.	
13	<b>Sparc re Hun Gate lane access:</b> MC reported that some time ago the Parish Council offered a donation of £500 to Sparc to put in a gate but this was not accepted. Sparc have approached the parish council again for support to install a gate and after discussion members agreed that the Clerk write to Sparc for details of the type of gate, design and cost so we can consider helping.	GH
14	<b>Correspondence:</b> The Clerk reported an email from Boston Borough Council about the South East Lincolnshire Local Plan more information is available at <a href="http://southeastlincslocalplan.org/28th-february-2014/">http://southeastlincslocalplan.org/28th-february-2014/</a> Several hundred sites have been recommended and can be seen at <a href="http://southeastlincslocalplan.org/housing/">http://southeastlincslocalplan.org/housing/</a>  The Clerk reported a further email from Mr Pearson complaining that the litter bin in Newlands Road was being used as a dog bin. GW proposed and MH seconded that the Clerk look to the Council installing a dog bin which members agreed.  The Clerk reported an update letter from Lincs CC about the Spalding Transport Strategy which is to be copied to Cllr JC to review.	GH GH
15	<b>Emergency contact details:</b> The Clerk advised that he was still investigating this and members agreed to leave on future agendas.	
16	<b>Members reports:</b> RS – nothing GG – nothing JC – suggested the council write to congratulate the flower festival organisers, which members agreed. GW – nothing MC – nothing BT – nothing MH - nothing	
17	<b>Date of next meeting:</b> Confirmed Tuesday 1 <sup>st</sup> July 2014	
	The meeting closed at 8.40pm.	

Signed:.....

Date:.....