

**MINUTES - MEETING of SURFLEET PARISH COUNCIL held in the  
FRAISER ROOM on  
TUESDAY 29<sup>TH</sup> JANUARY 2013 commencing at 7.00pm**

**PRESENT:**

**Councillors:** G Waltham (chairman), Mary Hurst (vice chairman)(19.20), Bryan Templeman, Alan Dobney, Roy Sell, Gillian Gerrans(19.20), Fran Healands.

<b>ITEM</b>		<b>ACTION</b>
<b>1</b>	<b>Apologies for absence</b> Mike Chapman and Judy Chapman	
<b>2</b>	<b>Declarations of interest</b> FH declared interest for matters relating to SPARC	
<b>3-4</b>	<b>Dispensation policy</b> Members requested and the Clerk agreed to provide dispensations in respect of Section 33 of the Localism Act 2011	
<b>5</b>	<b>Approve minutes of the meetings held on 6<sup>th</sup> and 27<sup>th</sup> November</b> These had been previously distributed. They were signed as a true record.	
<b>6</b>	<b>New Clerk</b> Granville Hawkes was introduced to members following his appointment. Members confirmed that he purchase a pay as you go mobile phone for parish use within the previously agreed budget of £150. The chairman thanked the outgoing clerk Leanne Barlow for her work and support to members. AD – commented that she had done an excellent job.	
<b>7</b>	<b>Clerks report on matters outstanding</b> None.	
<b>8</b>	<b>Police matters</b> PCSO Sally Pusey present. There had been a number of diesel thefts for which there had been an arrest. No anti social behaviour.	
<b>9</b> <b>9.1</b> <b>9.2</b>	<b>Highway matters</b> MH - all issues had been reported. MH – large pothole near the gate full of water in Coalbeach Lane. AD – has been dug out before but tractors are stopping the water draining off the highway. GW - need to report pothole as we have written to land owner before.	<b>GH/MH</b>
<b>10</b>	<b>SPARC</b> The chairman read out a letter which followed comments at the last parish council meeting about the availability of audited accounts. FH – confirmed that annual accounts had been completed.	
<b>11</b>	<b>Reports from representatives of outside bodies</b> GG – advised that the village hall was busy and rented for use regularly.	



<b>12</b>	<b>Parish Plan</b> No action	
<b>13</b>	<b>Cemetery matters</b> FH – the original application to the Lottery for the new path has not been acknowledged and has been resubmitted. AD – these delays are unacceptable can we start the work. FH – no this would invalidate the application. GW – not the right time to start work we will need to wait for a response to the bid.	
<b>14</b>	<b>SPARC Hungate Lane gate grant</b> The Chairman read out a letter from the Glen Park Partnership advising that they did not wish to accept the grant offer of £500 due to the conditions imposed by the parish council.	
<b>15</b>	<b>Environment Agency update</b> The chairman advised the meeting that he had received an email from Emma Kirk following his meeting with Emma and Cllr Sell. This confirmed the agency would not be taking further action due to a lack of funds.	
<b>16.1</b> <b>16.2</b> <b>16.3</b>	<b>Finance - Signing of cheques</b> <b>Signing of electronic payments</b> <b>Income:</b> Memorial income 170.00 <b>Expenditure:</b> Before meeting: M Firth 809.14 Clerk salary – Nov 155.83 Newspaper advert for clerk 666.96 Clerk salary Dec & Jan 311.66 HMRC PAYE 156.00 AWA 11.97 At meeting: Clerk annual expenses 10 @ £25 250.00 Broadband 2 @ £10 20.00 2 x Fraiser room hire 24.00 St Laurence church donation 650.00 Bus shelter cleaning 250.00	
<b>17</b>	<b>Affordable housing update</b> The chairman read a letter from SHDC advising that tenders have been invited from contractors for a development of affordable housing on land off Coalbeach Lane South Surfleet and are due back in mid February with a planning application due by mid April. GW – we will be able to comment as part of the planning process.	
<b>18</b>	<b>Planning applications and decisions</b> All received copy.	
<b>19</b> <b>19.1</b> <b>19.2</b> <b>19.3</b>	<b>Correspondence</b> Emergency planning – RS agreed to attend the training day. Margaret Taylor – GW read a letter from this resident and will add to the charities list and pass her contact details to Tony Blissett. ITV Secret Dealers – have contacted the clerk re a programme in our area and the details have been passed to Jean Bratley.	
<b>20</b>	<b>Members reports</b> AD – nothing, GG – nothing, FH – nothing, RS – nothing, BT - nothing MH – expressed concern at mud on roads generally, need to report to the Police and the noise from gas guns. Also vans parked in the passing place in Coalbeach Lane are causing a problem.	GH
<b>21</b>	<b>Date of next meeting</b> To be arranged and advised to members by the clerk	GH

The meeting was declared closed at 20.07 pm

Signed.....Chairman      Date .....