

**MINUTES - MEETING of SURFLEET PARISH COUNCIL held in the
FRAISER ROOM on TUESDAY 17th September 2013 commencing at 7.00pm**

PRESENT:

Councillors: Mary Hurst (Chairman), Glynn Waltham , Bryan Templeman, Alan Dobney, Mike Chapman (vice Chairman)
Judy Chapman, Gillian Gerrans.

ITEM		ACTION
1	Apologies for absence	
	Cllr Healands, District Cllr Sally Slade. Absent Cllr Sell.	
2	Declarations of interest	
	None	
3	Minutes of the meeting held on 2nd July 2013	
	These had been previously distributed. They were signed as a true record.	
4	Clerks report on matters outstanding	
	None.	
5	Police matters	
	WPCSO Sally Pusey (SP) report that there had been two burglaries one in Station Road (lawn mower) and Surfleet Road (horsebox). Also advised that heating oil should be kept safe with winter approaching. AD - advised that a conifer hedge in Hurdgate Lane was encroaching on the highway and SP will contact the resident. SP - advised that the police bicycle originally purchased by the parish council was no longer required. Members agreed for it to be sold to the highest bid over £25. The Clerk to advertise in the church magazine.	GH
	AD - advised that the village subways should be checked regularly which SP agreed to do.	
6	Highway matters	
	Members expressed general concern at the current state of the village roads and that a highways meeting was urgently needed as agreed at the last meeting. The Clerk advised that he had obtained dates to arrange a meeting which was agreed for the 23rd October at 10.00am with Carly Beeson. Cllrs Hurst, Dobney and the Clerk to attend. GW- advised that the tarmac surrounding the drain grating outside Tears needed replacing. AD - advised that the drains in Church Drive were set to high to remove surface water. Members highlighted Reservoir Road, Gosberton Road, Marsh Drove, Peter Sea Dyke, Gubbles Drove, Shaldaw Road, Stockhouse Lane (footpath to Lowgate overgrown) and Belney Lane as problem areas that Highways need to visit. MH – reported that Alan Rayner had cleared rubbish from Stockhouse Lane but there was asbestos that needed clearing and a rubbish bin installed. Members agreed for the Clerk to write to Welland & Deeping drainage board for permission and liaise with Mr Rayner as necessary.	GH
7	Reports from representatives on outside bodies	
	No reports received	
8	Parish Plan	
	JC - Celebrate Surfleet was a great success with good public feedback - agreed Clerk write to T Blissett the Chairman. JC - Laura Simpkins of SHDC had set up litter wardens and we have emailed to register as volunteer litter pickers. JC - the Fraiser Room project was progressing with a launch date set on 17th November.	GH
9	Cemetery matters	
	MC - the contractors had started the cemetery path on 16th September and it would take about a week to complete with the extension to the garden of remembrance. MC - advised that Mrs Reedman daughter of Mrs Cropley had put in a new headstone and enquired if we received the appropriate application and fee - members agreed for the Clerk to enquire. MC - reported that the Paul Whitton headstone had been set to far to the south which may cause a problem for surrounding graves in the future. Members agreed for MC to draw up guidelines for publication in the church magazine.	GH MC
10	Glen Park Play Equipment	
	The Clerk reported that he had spoken to Cheryl Rayner at Wren about the land and they were to review their archive. MH - sometimes Wren put covenants on land to restrict what organisations can do. GW - advised that SPARC declined any help from the council at a meeting and Sport England may have covenants. AD recommended that if no land was exchanged there should be no further financial support from the council. MC - advised that it could be a number of years before the cemetery needed to be extended. Members agreed that the Clerk maintain contact with Wren to see what they are able to discover.	GH
11	Finance	
	Signing of cheques	
	Income: Cemetery fee £230.00	

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	Expenditure:	
	At meeting:	
	Clerk salary August £240.96	
	Glen Park £500.00	
	Clerk salary Sept £236.76	
	Grant Thornton £120.00	
	Celebrate Surfleet £ 49.80	
	Lady Fraiser No 1 £ 48.00	
	Fraiser Project (K Charlesworth) £184.42	
	Malc Firth landscapes Ltd £648.00	
	Lady Fraiser No 1 £ 24.00	
	Royal British legion poppy appeal £ 35.00	
	The Clerk reported that the 2012-13 audit had been completed by Grant Thornton.	
12	Planning applications & decisions	
	The Clerk confirmed that planning had been actioned.	
	The Clerk reported that planning reference H17-0456-13 had been appealed by the applicants Mr & Mrs Moss.	
13	Surfleet Crematorium visit	
	GG - confirmed that a visit for members had been arranged with Mr A Bowser on the 22nd October at 11.00am.	
	MH - advised that she was unable to attend on that date but would like to visit on another occasion.	
14	Correspondence	
	Circulated to members at the meeting as per attached appendix.	
	The Clerk reported a letter from Lincolnshire Highways about speed limit changes on the B1356 where the letter and map were inconsistent and members agreed that the Clerk write to seek clarification.	
	The Clerk reported that Lincolnshire County Council were in consultation about the library service. Cllr Sells was unable to attend the meeting at the South Holland Centre. Members were concerned at the proposal for the mobile library to visit the village but not Seas End due to the distance between the two and agreed for the Clerk to write to LCC.	
15	Members reports	MH
	MC – nothing, JC – nothing, GW - nothing.	
	AD - requested that the Clerk write more timely letter reference the Highways meeting..	
	BT - reported damage to the road signs at both ends of Coalbeach Lane.MH to report.	
	MH - advised that the Remembrance service was due before the next meeting and GW agreed to attend.	GW
	GG - expressed concern that bucket collections should only be undertaken by a registered charity	
16	Date of next meeting	
	Tuesday 19th November 2013. Budget meeting to be 26th November - Clerk to book.	

The meeting was declared closed at 20.40pm.

Signed.....Chairman

Date.....