

**SURFLEET PARISH COUNCIL  
MEETING MINUTES**

Minutes of Meeting held on 17<sup>th</sup> November 2015  
at the Fraiser Room, Surfleet.

**Present.**

**Councillors:** Cllr Glynn Waltham (Chairman), Mary Hurst, Allen Dobney, Keith Charlesworth, Mike Chapman, Judy Chapman, Gillian Gerrans and Brian Templeman.

**In attendance** Granville Hawkes (Clerk) and two members of the public.

Minute	Item	Action
1	<b>Apologies for absence:</b> PCSO Sally Pusey, District Councillors Elizabeth Sneath and Sally Ann Slade.	
2	<b>Public Forum:</b> Malcolm Dennis advised that the pot holes on Gubboles Drove were deteriorating and filling with water. There were also flooding problems on Park Lane due to a blocked drain. MH agreed to report to Highways. The Chairman reported that Doug Whyles from Sparc was due to attend but was now unable to do so. Members had all received information ahead of the meeting about the future of Sparc and it was agreed that the Clerk collate what further questions members had and write to Sparc inviting them to the next parish meeting.	MH  GJH
3	<b>Approve minutes of the meeting held on 15<sup>th</sup> September 2015 and matters arising:</b> These had been previously distributed and were signed as a true record. KC reported that he had attended the Remembrance service.	
4	<b>Clerks report on matters outstanding:</b> The Clerk reported that he had written to the Environment Agency about cutting the grass banks and the information boards needing repair. A holding reply had been received and the Clerk was asked by members to follow this up.	GJH
5	<b>Police matters:</b> In the absence of PCSO S Pusey the Clerk reported that the Police had seen little activity since the last meeting – a theft, a road traffic collision and one instance of anti social behaviour. MC reported the next Neighbourhood Panel was on the 19 <sup>th</sup> November.	
6	<b>Highway matters:</b> 1. AD reported that at the junction of Reservoir Road and Seas End there was no street light and members agreed for MH to look into the cost of installing a light. 2. The Clerk read out a letter from Lincolnshire Highways responding to Karen Swindells letter regarding the increasing number of lorries passing through the village. 3. The Clerk reported that the interactive camera was in position and members agreed for the Clerk and MC to meet to arrange for the battery to be recharged and the camera moved to a new position.	MH
7	<b>Reports from representatives of outside bodies:</b> GG reported on behalf of the village hall committee that they were replacing their kitchen and she will circulate a request to the Clerk before the budget meeting next week. MH asked GW about the Surfleet United Charities and GW confirmed that the land in question was all let on long term agreements and there was no specific reason why the tenants details were not published on the charities website.	
8	<b>Cemetery matters:</b> MC reported that the cemetery was in good order.	

9	<p><b>Finance report:</b>  Members agreed for the following cheques to be issued,  100810 Clerk salary October £ 218.68  100811 Clerk salary November £ 203.31  100812 M Firth Landscapes £1358.32  100813 St Laurence church £ 690.00  100814 Lady Fraiser charity £ 28.00</p> <p>The Clerk presented the bank reconciliation and breakdown of actual expenditure to budget as attached which members agreed.</p>	
10	<p><b>Planning application and decisions:</b>  The Clerk confirmed that all planning matters had been actioned as circulated and attached and confirmed that an appeal had been received regarding 74 Reservoir Road.  The Clerk agreed to circulate an electronic copy of the South East Lincs local plan.  Members discussed the need to consult parishioners about future planning development in the village and MH agreed to arrange a meeting at the village hall in January.</p>	<p><b>GJH</b></p> <p><b>MH</b></p>
11	<p><b>Correspondence:</b>  The Clerk confirmed that emails/letters had been circulated to members or discussed on the agenda.</p>	
12	<p><b>Members reports:</b>  AD – nothing.  MH – nothing.  BT – nothing.  KC – nothing.  GW – nothing.  MC – nothing.  GG – nothing.  JC – reported that the Celebrate Surfleet Xmas fayre was on the 29<sup>th</sup> November and that residents who want to access SHVCS can via Louth scheme Bob barnes on 01507609535.</p>	
13	<p><b>SHDC smoke free play areas:</b>  Members agreed to support this initiative and the Clerk will respond.</p>	<p><b>GJH</b></p>
14	<p><b>Emergency teams(snow wardens):</b>  The Clerk reported a letter from Lincs County council and will contact their emergency unit for more information.</p>	<p><b>GJH</b></p>
15	<p><b>2016-2017 budget:</b>  The Clerk circulated some initial forecasts for the meeting next week.</p>	
16	<p><b>Date of the next meeting:</b>  24<sup>th</sup> November 2015 (budget meeting) then 19<sup>th</sup> January.</p>	
17	<p>The meeting closed at 20.55 pm.</p>	

Signed:.....

Date:.....