

**MINUTES – MEETING of SURFLEET PARISH COUNCIL held in the FRAISER ROOM on TUESDAY 18<sup>th</sup> September 2012 commencing at 7.00pm**

**PRESENT:**

**Councillors:** G. Waltham (chairman), Mary Hurst (vice chairman), Bryan Templeman, Mike Chapman, Judy Chapman, Roy Sell, Fran Healands, Alan Dobney and Gillian Gerrans

| ITEM |  | ACTION                           |
|------|--|----------------------------------|
| 1    | <p><b>Apologies for absence</b><br/>District Councillor Sally Slade, PCSO Sally Pusey</p>  |                                  |
| 2    | <p><b>Declarations of Interest</b><br/>MC, JC, FH, GG declared interest for traffic calming Station Road as residents of Station Road</p>  |                                  |
| 3    | <p><b>Approve minutes of the meeting held 3<sup>rd</sup> July 2012</b><br/>These had been previously distributed.<br/>They were signed as a true record.</p>   |                                  |
| 4    | <p><b>Clerks report on matters outstanding</b></p> <p>4.i <b>Litter Bin Reservoir Bus Stop</b> – all agreed to purchase the one as found by clerk, grass also needs trimming down near bus stop.</p> <p>4.ii <b>Big Lottery Fund application</b>, only 2 updated quotes received, LB to get other older one out from last year, FH to let LB know if photocopies are adequate to accompany the bid.</p> <p>4.iii <b>Register of Interest forms to SHDC</b>, only GG, MH and GW on SHDC website, JC and MC have sent theirs in, LB to chase where it has gone. AD, BT, RS, FH not completed, clerk advised to complete and return them as soon as possible, more forms available if required.</p> <p>4.iv <b>Items to be included for consideration in budget 13/14 to be sent to clerk by 31<sup>st</sup> October</b></p> <p>4.v <b>Voluntary Car Scheme</b> – clerk read out letter from SHDC<br/>MH - 2 people in Surfleet are drivers, requests for volunteers during parish plan but no one came forward.<br/>GW – we shouldn't spend parishioners money if there isn't the demand.<br/>MH – if there was no Call Connect or bus service around much of village then we could consider it, but these services are currently available.<br/>GW – no call for it, but we could ask.<br/>AD – suggest we do not join.<br/>JC – no if they are asking for volunteer drivers as no one came forward.<br/>MH – support it.<br/>AD – is was 45p per mile, a lot for a person to pay.<br/>JC – appreciates the scheme but still have doubt there would be enough drivers.<br/>FH – contribution would be to whole scheme, but not worth while.<br/>MC – alternatives like Call Connect are available.<br/>BT – not in favour of spending parishioners money on this scheme.<br/>RS – people could make more use of neighbours.</p> | <p>LB</p> <p>FH/LB</p> <p>LB</p> |
| 5    | <p><b>Police Matters</b><br/>PCSO Sally Pusey sent apologies and an e-mail update, no major incidents, patrols in park and through village, all quiet.<br/>JC – next door neighbours have been broken into.<br/>GW – 2 vehicles have gone missing locally.<br/>MH – at last policing committee, when it came to our report for April, May and June, crimes were 4 thefts from boats, thefts of milk and burglary's, nothing major.</p>   |                                  |
| 6    | <p><b>Highways Matters</b></p> <p>6.i MH - after many telephone calls they have now filled in pothole on Coalbeach Lane.</p> <p>6.ii BT – need for repairs down Marsh Drove beyond electric pylons.</p> <p>6.iii AD – On bridge there are two pipes with a tree growing in between them,</p>   | <p>MH</p>                        |

|  |   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
|--|---|---------------------------|-----------|-----------------|--|----------------------------------|--------|-----------|--------|-------------------------------|--------|---------------------------------|--------|---------------------------------------|-------|-------------|--|------------------------------|-------|----------------------------|-------|--|--------|--|
|  | need to stop trees from growing, between footbridge and bridge Mermaid end, MH to contact highways and LB to add to letter to Environment Agency and AWA.   | MH/LB                     |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 7  | <p><b>Traffic Calming Proposals Station Road</b></p> <p>We have received a proposal for the traffic calming measures along Station Road and our estimated contribution would be £1,800.</p> <p>FH – people ignore the zig zags outside school anyway.</p> <p>AD – waste of time spending money on those proposals, appears almost the same as what we have already got.</p> <p>BT – it seems expense.</p> <p>AD – better to contribute more and get what we really want.</p> <p>RS – no opinion, every time go along the road it appears drivers are doing everything right.</p> <p>MH – these signs are illuminated.</p> <p>GW – illuminated but not flashing, just got light on top.</p> <p>JC – traffic almost regulates itself, always cars parked near Needhams which slows you down, expensive for replacing like for like.</p> <p>FH – its not what we wanted.</p> <p>GW – we didn't want school advertised more, it was out of school hours traffic that needed slowing.</p> <p>MH proposed, AD seconded, to write back and ask for flashing signs, not support these proposals, need to think again.</p> <p>Parishioner Malcolm Dennis - Worst time is when people are going to and from golf course</p> <p>GW – suggest we can send a polite note to hockey club, gold club and West Pinchbeck Juniors Football Club, asking them to respect village and drive slowly, signs up on their notice boards.</p> | LB<br>LB                  |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 8  | <p><b>Resignation of Parish Council Clerk</b></p> <p>AD and GW very sorry to hear this news.</p> <p>All agreed to put adverts in Parish Magazine if possible, clerks e-mail forum and notice boards, the quote for putting an advert in the local press was too expensive.</p> <p>Recruitment committee will consist of GW, MH, JC and clerk.</p>   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 9  | <p><b>Reports from representatives on outside bodies</b></p> <p><b>Village Hall</b> – FH nothing to report</p>  |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 10                                       | <p><b>Cemetery Matters</b></p>  |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 10.i                                     | <b>Quotes for path</b> – quotes ready to now go with Lottery bid.   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 10.ii                                    | <b>New Turf</b> - Grass has been watered near war memorial but AD commented turf was not in a good condition when put down.   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 11                                       | <p><b>Finance</b></p>   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 11.i                                     | <p><b>Royal British Legion Poppy wreath donation and volunteer</b></p> <p>RS volunteered to attend service again.</p> <p>FH proposed donation the same as last year at £30, MC seconded, all agreed</p>   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 11.ii                                    | <b>Signing of Cheques</b>   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 11.iii                                   | <b>Signing of electronic payments</b>   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 11.iv                                    | <p><b>Income and expenditure</b></p> <p><b>Income:</b></p> <table> <tr> <td>Surfleet United Charities</td> <td>12,000.00</td> </tr> </table> <p><b>Expenditure:</b></p> <table> <tr> <td>before meeting:</td> <td></td> </tr> <tr> <td>Clerk's salary - July and August</td> <td>311.66</td> </tr> <tr> <td>HMRC PAYE</td> <td>116.80</td> </tr> <tr> <td>Clement Keys external auditor</td> <td>162.00</td> </tr> <tr> <td>Malc Firth cemetery maintenance</td> <td>606.85</td> </tr> <tr> <td>J Towler Jubilee posters contribution</td> <td>30.00</td> </tr> <tr> <td>at meeting:</td> <td></td> </tr> <tr> <td>2 x months broadband contrib</td> <td>20.00</td> </tr> <tr> <td>1 x Fraiser room rent Sept</td> <td>12.00</td> </tr> <tr> <td>Malc Firth removal of shrubs and turfing</td> <td>228.00</td> </tr> </table>   | Surfleet United Charities | 12,000.00 | before meeting: |  | Clerk's salary - July and August | 311.66 | HMRC PAYE | 116.80 | Clement Keys external auditor | 162.00 | Malc Firth cemetery maintenance | 606.85 | J Towler Jubilee posters contribution | 30.00 | at meeting: |  | 2 x months broadband contrib | 20.00 | 1 x Fraiser room rent Sept | 12.00 | Malc Firth removal of shrubs and turfing | 228.00 |  |
| Surfleet United Charities                | 12,000.00   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| before meeting:                          |   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| Clerk's salary - July and August         | 311.66  |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| HMRC PAYE                                | 116.80  |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| Clement Keys external auditor            | 162.00  |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| Malc Firth cemetery maintenance          | 606.85  |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| J Towler Jubilee posters contribution    | 30.00   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| at meeting:                              |   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 2 x months broadband contrib             | 20.00   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| 1 x Fraiser room rent Sept               | 12.00   |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |
| Malc Firth removal of shrubs and turfing | 228.00  |                           |           |                 |  |                                  |        |           |        |                               |        |                                 |        |                                       |       |             |  |                              |       |                            |       |  |        |  |

|      |  |    |
|------|--|----|
| 11.v | D W Smith refurbishment of 3 x village signs 42.00<br>RBL Poppy wreath donation 30.00<br>Fraiser Room Fund – J Masters 650.64<br>Fraiser Room Fund – Fraiser room hire 51.00<br>Fraiser Room Fund – K Charlsworth 25.60<br>Fraiser Room Fund – Weston and Surfleet Fed school 140.00<br>External Audit returned and no problems  |    |
| 12   | <b>Parish Plan</b><br>MH – Celebrate Surfleet Community Committee did a splendid job with Celebrate Surfleet event, congratulate them, it is improved on each year, well organised event, letter to be sent to Tony Blissett.<br>FH – does not want to be involved in that.<br>JC – the organisers would put even more on if they had more volunteers to help next year.<br>MH – parking was diabolical.<br>JC – one of the actions of the Parish Plan was for the Parish Council to organise informal surgery's, an idea West Pinchbeck do is hold monthly coffee mornings attended by Councillors, could we do something here for those who are available.<br>GW – the public forum before each meeting gives that opportunity.<br>District Councillor Elizabeth Sneath attends some of the Friday morning coffee mornings at the Fraiser Rooms.   | LB |
| 13   | <b>Affordable Housing Update</b><br>Community Lincs sent some e-mail updates saying he will get in touch with SHDC and then a reply saying SHDC have received a pre-application for a development of 4 units but waiting for an affordable housing provider to come forward.<br>SHDC reply also read out, they are exploring feasibility of developing 4 units but confidential at this time.<br>MH – in last few weeks on Coalbeach Lane South, people have been working on site, asked them what they were doing and they said they are going to start developing within year, back of Glen Gardens, 4 units of affordable housing.<br>AD – is it possible to call a Parish Council meeting about affordable housing after we receive a decision from District Council as it is something that affects village considerably.<br>GW – yes when get planning application hold open meeting if public want us to.<br>MH – can we reply to SHDC and say we understand some preparatory work has started and to explain their intentions and when application will be seen by public. | LB |
| 14   | <b>Planning applications and decisions</b><br>All received copy<br>MC - when doing electoral registration forms follow up he spoke to neighbour of 19 Reservoir application, it appears the application shows the new doorstep boundary means they walk onto her property, he advised them to put comments to SHDC.  |    |
| 15   | <b>Correspondence</b><br><b>Arising from correspondence:</b><br>Nothing  |    |
| 16   | <b>Members reports</b><br>AD – nothing<br>RS – nothing<br>GG – footpath opposite shop, other side of river, needs cutting, Macmillan walk.<br>AD – this is on his land, MH will call highways to cut, up to Waymans is unwalkable.<br>FH – nothing<br>JC – nothing<br>MH – nothing   | MH |

|           |  |           |
|-----------|--|-----------|
|           | <p>MC – bus shelter refurbishment should be starting next week, Beacon lighting photograph in last months Lincolnshire life.</p> <p>BT – Wooden barriers down Coalbeach Lane where gate stops still knocked down.</p> <p>MH – spoken to highways, and they have talked to superiors, highways no longer maintain them. It is whomever owns the land.</p> <p>AD – belongs to United Charities, trench was dug to go to dyke to get rid of excess water, now trench has been filled in after parking tractors on it.</p> <p>BT – can letter be sent to highways why fence there in first place, should we all forget it.</p> <p>GW – up to farmer to keep up access and gate.</p> <p>BT – Mr Skells used it.</p> <p>GG – is that why road is muddy due to trench being filled in, can we write to Mr Coxen not to fill in trench if it is dug again.</p> | <b>LB</b> |
| <b>17</b> | <p><b>Date of next meeting</b></p> <p>Tuesday 6<sup>th</sup> November starting at 7.00pm in the Fraiser Room. Budget meeting Tuesday 27<sup>th</sup> November starting at 7.00pm in the Fraiser Room.</p>  |           |

The meeting was declared closed at 20.25pm

Signed.....Chairman Date.....