

**SURFLEET PARISH COUNCIL
MEETING MINUTES**

Minutes of Meeting held on 21ST January 2014
at the Fraiser Room at 7.00pm

Present.

Councillors: Mary Hurst (Chairman), Glynn Waltham, Bryan Templeman, Alan Dobney,
Mike Chapman (vice chairman), Judy Chapman, Gillian Gerrans, Roy Sells and Fran
Heallands.

In attendance Granville Hawkes (Clerk).

Minute	Item	Action
1	Apologies for absence: District Cllr Sally Slade and PCSO Sally Pusey.	
2	Declarations of interest: None.	
3	Minutes of meetings held on 19th and 26th November 2013: These had been previously distributed and were signed as true copies subject to; MH requested that for item 8 on the 19 th November the word booklet should be added to read Fraiser Room project booklet had been launched which members agreed. Members also discussed the 2014/2015 budget as set at the meeting on 26 th November; AD – asked why the Clerks salary had increased and the Clerk explained that the new clerk did not pay tax so was paid the gross amount. AD - I would like to see a balance sheet reconciliation. MH – Proposed and members agreed that for future budget meetings the clerk should circulate paper copies of the figures so that members had access to the same information and that a Bank reconciliation should be circulated to members before each meeting.	GH
4	Clerks report on matters outstanding: The Clerk reported all issues were on the agenda. JC – advised that the Spalding Transport Strategy Summary would be emailed to the Clerk for distribution to members.	GH
5	Police matters: The Clerk advised that he had received a report from PCSO Sally Pusey, The police had been contacted by MH and residents about mud on the road on Hurn Gate lane which had been reported to LCC who subsequently cleared the road the culprits were unknown. RS had contacted the police to report a vehicle parked on Surfleet Marsh. The registered keeper who lives in Bourne will be asked to move the vehicle by the local police in Bourne. There had been two reported thefts of heating oil from an outbuilding and alloy wheels from a private dwelling. MH – advised that a van was parking and causing an obstruction outside 8A Gosberton Road and the Clerk was asked to report this to the police. The next Neighbourhood Policing Panel was on the 30 th January.	GH
6	Highway matters: The Clerk read to members the response sent to LCC Highways on behalf of the Chairman expressing members concern at the condition of the parish roads. GW – advised that trees in Hungate Lane owned by Bendyke Farm were obstructing tractors. MH – reported a hedge was obstructing the footpath for school	

	<p>children. The Clerk will write to both owners once names and addresses have been provided by MH. AD – advised that he would like to meet the Highways manager from Pode Hole. MH – confirmed the person to contact was Sue Pickworth via the highways call centre.</p>	MH GH
7	<p>Reports from representatives on outside bodies: GG – Village hall AGM arranged for 1st March, bookings and activity levels are good. Requested that the cemetery trees overhanging the village hall be cut back. FH advised that the gallery was being tidied and redecorated. There was a problem with the new heating system. MC – advised that he was due to meet Firths to discuss the trees and will obtain a quote to do the work.</p>	MC
8	<p>Parish Plan: JC – advised that the Fraiser Room Project evaluation had been completed by Keith Charlesworth and sent to the Big Lottery, the release of the second tranche of funds was due. JC – the District Council have been contacted about litter picking as they are setting up voluntary groups.</p>	
9	<p>Cemetery matters: JC – advised that there had been no interments recently although he noted that the new crematorium was busy. He was due to meet Firths to discuss what tree work was necessary. AD – suggested that the ivy needs to be kept under control. GW – had we heard from Mrs Reedman re the Cropley headstone and members agreed for the Clerk to write again. BT – had contacted the stone mason regarding the misspelt word on the war memorial and he will visit the monument and report back to BT.</p>	GH
10	<p>Finance report:</p> <p>Income: Bank Interest £ 3.17 Sale police bike £ 40.00</p> <p>Expenditure: Dec salary Clerk £ 236.96 Jan salary Clerk £ 240.56 Lady Fraiser room £ 18.50</p> <p>The Clerk also reported on his remuneration as this was raised at the budget meeting. The Clerk receives £300 per annum for the use of his home as the parish office and £120 contribution towards the cost of broadband. The stationery budget is set at £100 although this is unlikely to be used to any great extent.</p>	
11	<p>Planning applications and decisions: The Clerk confirmed that planning had been auctioned and decisions circulated to members.</p>	
12	<p>Litter bin Stockhouse Lane: The Clerk confirmed that he had ordered a 5 litre black plastic litter bin from Broxap, an invoice was due so that payment could be sent. GW – advised that the bin should be fixed to a post which he could supply and fix.</p>	
13	<p>Correspondence: The Clerk read out two letters from LCC regarding the changes to library provision. Surfleet will continue to see the mobile library visit for</p>	

	<p>30 minutes per month. The Surfleet Seas End stop will cease in May 2014. Members expressed concern that Seas End residents do not have the benefit of public transport to visit the mobile library and agreed that the Clerk write to LCC to see what flexibility there was in the proposed changes.</p> <p>The Clerk reported a letter from SHDC about Grants4growth and members agreed that leaflets be posted on the parish notice board.</p> <p>GW – requested that correspondence and a copy of letters sent by the Clerk be available at meetings which members Agreed.</p>	<p>GH</p> <p>GH</p> <p>GH</p>
14	<p>Members reports:</p> <p>MH – gave an update on Weston and Surfleet schools following their Ofsted reports. The schools are federated and as a result of the Weston Ofsted report it will need to become a sponsored academy. Surfleet will need to join Weston or revert to a local authority school. The Governors have met the parents and are now in a period of consultation before a decision is announced on 4th February.</p> <p>BT - nothing.</p> <p>MC - nothing.</p> <p>GW – advised that as SPARC have no separate bank account for the playing field equipment the annual allowance for repairs should be drawn by request from SPARC as expenditure is incurred which members agreed.</p> <p>FH – advised that the dog bin in Station Road junction with School Crescent was fixed at the wrong height, this has been reported in November by MH and the Clerk will chase and ask that all bins in the village are cleared weekly.</p> <p>JC – nothing.</p> <p>GG – nothing.</p> <p>RS – nothing.</p> <p>AD – nothing.</p>	<p>GH</p>
15	<p>Date of next meeting:</p> <p>Tuesday 18th March Annual Parish meeting.</p>	
16	<p>The meeting was declared closed at 20.40pm.</p>	