

MINUTES – ANNUAL MEETING of SURFLEET PARISH COUNCIL held in the FRAISER ROOM on TUESDAY 17th May 2011 commencing at 7.00pm

PRESENT:

Councillors: G. Waltham (chairman), Mary Hurst (vice chairman), Bryan Templeman, Gillian Gerrans, Mike Chapman, Judy Chapman, Roy Sell, Fran Healands and A Dobney

ITEM		ACTION
1	<p>Election of Chairman, Vice Chairman AD proposed GW as Chairman, BT seconded GG proposed MH as Chairman, JC seconded Vote 4 agreed for GW, 3 agreed for MH GW to continue as Chairman and signed acceptance of office AD proposed MH as vice chairman, JC seconded, all agreed</p>	
2	<p>Co-option of Parish Councillor vacancy Fran Healands put forward an interest, all agreed FH to fill vacancy</p>	
3	<p>Apologies for absence None</p>	
4	<p>Declarations of Interest None</p>	
5	<p>Other Appointments Cemetery Overseers AD proposed to keep MC and BT, MH seconded, AD commented they do a wonderful job, thank them personally for clearing ivy off wall and railings, all agreed Village Hall GG proposed RS, MH seconded, all agreed Planning GW proposed MH, GG, FH, AD seconded, all agreed Police AD proposed GG, MH, MC to carry on, GW seconded, all agreed Surfleet United Charities AD proposed GW, MH seconded, all agreed</p>	
6	<p>Approve minutes of the meetings held 15th March 2011 These had been previously distributed. They were signed as a true record.</p>	
7	<p>Clerks report on matters outstanding Clerk just reminded Councillors to send in or pass to her any register of members interests forms, training will be held soon, date to be sent out when received, election expenses form to be completed even if nil.</p>	
8	<p>Police Matters Bought forward to after 4, Colin Abbott and Sally Pusey present Copy of letter passed to all Councillors about changes to Lincolnshire police from 31st May. It explained that they don't want to get rid of front line police officers, getting 2 extra officers investigating crimes in rural areas. AD – do you see this as an improvement? CA – expecting teething troubles, if an emergency then rural police would go anyway as standard not just because incident was in town. Town getting more officers as well. MC – will police liaison meeting stay the same? SP- had trouble with joy riders in park again, police attended and spoke to them, police doing night shifts there over weekends, a unit attended scene within 5 minutes the last time. GG – police bike has puncture, MD was going to repair it but didn't, GW will sort it out. JC – through parish plan there is going to be a safe cycle ride 25th June, from Surfleet village hall at 2pm into Spalding.</p>	<p>GW</p>

9	<p>Highways Matters GG - proposed MH to continue as representative, GW seconded, all agreed MH happy to continue MH - All issues reported from last meeting Glass and litter under bridge been tidied but keeps recurring GW - Hedge covering 30mph signs, MH to speak to Bob Rowbottom GG – top of Glen gardens, both sides, deep potholes, MH - been reported, on list to do by LCC AD - wants to meet footpath officer, can letter be sent to arrange meeting, never get success, from riverside towards Coalbeach Lane East through Bates land, rickety piece of wood and stile GW - right of way so need to contact Bates MH – suggest we write letter as stile dangerous MH - AD to call 01522 782070 ask for highways officer to make appointment at own convenience. RS - possibly Ross Nicholls. AD - If no response AD to call clerk to write letter. FH - School crescent big pot holes in cul de sac BT - Pot hole down Coalbeach Lane South near letter box AD - Hedge near Hungate Lane near bypass where horses are, traffic having to go off road.</p>	MH
10	<p>Reports from representatives on outside bodies Village Hall – GG – nothing to report, heating still not working due to squashed gas main, back to contractor to sort</p>	
11	<p>Cemetery Matters MC - 4 weeks ago MC, BT and AD spent 3 evenings cutting ivy off all trees before it killed them and cutting back growth around bottom of trees, all has been shredded, bill to come, wall now needs pointing. AD - two overseers did tremendous job, great success, lots of money needs spending on cemetery, pointing up possibly cost £5k-£10k, suggest all Councillors have a look, brickwork to come down, new footpath needed MC - money in budget to do path, AD suggested moving path over and get new row of graves, MC to get prices for jobs AD – pots on G of R needs spraying, AD ask if we can give permission to do spraying with cemetery contractor, possibly £300-£400, AD proposed give cemetery overseers budget to spend of £300 per year without coming to Council, GG seconded. All agreed BT – war memorial, stone mason to put name correct on plaque, BT been in touch with him, behind with work due to bad weather, come in next month, the lead with names on will be taken away whilst work done.</p>	MC
12 12.i 12.ii 12.iii 12.iv 12.v 12.vi 12.vii 12.viii 12.ix 12.x	<p>Finance Council now has to register for PAYE, Internal Auditors, Enterprise Accountancy to do this for £125 plus VAT, this includes the internal audit plus yearly PAYE tasks. Already agreed. All happy with annual review of Standing Orders, no changes All happy with annual review of Financial Regulations and additional paragraph to be added, all agreed Annual Return year end 31st March 2011 signed as true record, all happy Statement of Accounts approved Executive review of effectiveness of Internal Audit and Statement of Internal Control accepted Annual Governance Statement accepted Annual review of Risk Management Policy agreed and accepted</p> <p>Signing of Cheques Income and expenditure Income: Precept 100.00 M Dennis – telephone kiosk 1.00 G of R reservation – Mr Boole 40.00 G of R reservation – Mrs Boole 40.00</p>	

	<p>Burial of ashes in G of R – Mrs Flood 70.00 Willsons Burial – J Cropley 70.00</p> <p>Expenditure: before meeting: Clerk's salary - March 191.02 D.W Smith - plastic on notice board at post office 53.00 LALC subs 2011 327.90 LALC postage good councillor guides 5.30 AWA 22.87</p> <p>at meeting: 2 x months broadband contrib 20.00 1 x Fraiser room rent May 12.00 CCL Insurance 595.52 Clerks salary – April 152.82 Printer toners 39.56</p>	
13	Volunteer to undertake annual Risk Assessment JC volunteered to undertake Risk Assessment	JC
14	Housing in Surfleet update e-mail received from Bob Bowe, Community Lincs, 3 out of 7 sites identified for potential development. MC amazed, far more suitable sites, behind Council houses Coalbeach Lane. GW – they want our views on 3 sites. More information required, what were the other sites and why not suitable, what criteria were they judged against?	LB
15	Parish Plan Steering group last meeting taken place, wound up, not all actions have been done, certain number could be dealt with by Parish Council, safe cycle routes, litter picking, publicised via Parish Council if possible. JC – Environment group organising another litter pick shortly, could Parish Council sponsor high visibility jackets and rubbers, JC to look into costings, put onto next agenda AD – can AD be provided with sizes and quantities of vests please	JC/LB
16	Planning applications and decisions See list distributed. GG – declared personal interest in 154 Station Road MH - Mr Moore, 154 Station Rd, the 4 houses were designed in a particular way, plans compromise design of estate, assume need to knock wall down. Path narrows, safety issues, lamp post, visibility problems. very close to 152, noise issue to bedrooms adjacent to driveway. RS - would get continued complaints of people parking in front MH - not suggesting objecting but have concerns to proposal. AD – if adequate parking not agree to altering front, other folks will want to do it too. All agreed	
17	Correspondence Arising from correspondence: 17.i FH – declared prejudicial interest for SPARC letter GW - D Whyles contacted GW about more trouble been on field, GW met at park area, DW showed plans to GW for proposed changing rooms, coffee shop, solar panels, DW needs a joint approach to properly protect park and stop nuisance. DW asking for Parish Council to apply for Lottery funding grant application for full cost for security. GW – suggest put onto next agenda for discussion. MH – need to match fund for most grants BT - not agree to put name to grant completed by D Whyles. FH - proposed DW to attend next meeting GW – he has already asked DW to attend but he said that he would rather not, feel still animosity AD - not animosity but cannot expect Council to spend money that not all people want spending on field 17.ii Emergency planning letter, training for using radio in emergencies, no	LB

	action required	
18	Members reports AD – nothing RS – nothing FH – request for land to borrow in September for car parking, holding medieval event at Glen Park site. GW/AD - Mr Palmer is the contact FH needs FH - 2 days, 10 th and 11 th September. GG – flytipping still problem JC - nothing MH - nothing MC - nothing BT - nothing GW – nothing	
19	Date of next meeting Tuesday 5 th July starting at 7.00pm in the Fraiser Room.	

The meeting was declared closed at 20.30pm

Signed.....Chairman Date.....