

**SURFLEET PARISH COUNCIL
MEETING MINUTES**

Minutes of the parish meeting held on 16th November 2021 at the Lady Fraiser room,
Surfleet.

Present.

Councillors: Cllr Glynn Waltham (Chairman), Alan Tokley, Trevor Wright and Philip
Godderidge.

In attendance: District Councillor Sneath and Granville Hawkes (Clerk).

Minute	Item	Action																											
1	Apologies for absence: Cllrs Caulfield and Lacey.																												
2	Public Forum: No public members present.																												
3	Approve minutes of the previous meeting September 2021: These had been circulated and were agreed as a true record																												
4	Matters arising: No matters arising the Clerk will write to Cllr Storey for an update on his current status.	GJH																											
5.	Police matters: Cllr Wright reported that the PCSO presence in Park Lane continues.																												
6.	Highway matters: Cllrs reported no new issues.																												
7	Cemetery matters: Cllr Waltham advised that he and the Clerk had met with D Lewis at the cemetery to discuss the grass cutting contract. Mr Lewis will tidy up the cemetery and in 2022 selected overgrown graves will be given attention.																												
8.	<p>Finance report: The Clerk reported the following cheques for issue,</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">101062 Clerk salary</td> <td style="width: 10%; text-align: right;">£</td> <td style="width: 20%; text-align: right;">218.51</td> </tr> <tr> <td>101063 Clerk salary</td> <td style="text-align: right;">£</td> <td style="text-align: right;">218.51</td> </tr> <tr> <td>101064 HMRC</td> <td style="text-align: right;">£</td> <td style="text-align: right;">82.40</td> </tr> <tr> <td>101065 C Moore</td> <td style="text-align: right;">£</td> <td style="text-align: right;">80.00</td> </tr> <tr> <td>101066 Fenland Leisure</td> <td style="text-align: right;">£</td> <td style="text-align: right;">156.00 vat £26.00</td> </tr> <tr> <td>101067 SHDC</td> <td style="text-align: right;">£</td> <td style="text-align: right;">201.80 vat £40.36</td> </tr> <tr> <td>101068 D Lewis</td> <td style="text-align: right;">£</td> <td style="text-align: right;">410.00</td> </tr> <tr> <td>101069 British Legion</td> <td style="text-align: right;">£</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td>101070 T Wright</td> <td style="text-align: right;">£</td> <td style="text-align: right;">57.59</td> </tr> </table> <p>Balances: Interest a/c £ 10,992 Current a/c £ 2,087 Cheques £ 1,198 Total £ 11,881</p>	101062 Clerk salary	£	218.51	101063 Clerk salary	£	218.51	101064 HMRC	£	82.40	101065 C Moore	£	80.00	101066 Fenland Leisure	£	156.00 vat £26.00	101067 SHDC	£	201.80 vat £40.36	101068 D Lewis	£	410.00	101069 British Legion	£	100.00	101070 T Wright	£	57.59	
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9	Planning: Applications have been circulated and actioned.																												
10.	Litter bins: Cllr Wright has chased SHDC regarding a new bin to be installed at the bus stop in Station Road Dist Cllr Sneath will follow up. The Clerk will email D Wyles about a new metal bin with lid for Glen park.	TW GJH																											
11.	Grass cutting contract: Now in place the Clerk will advise the unsuccessful applicants.																												
12.	Playpark: Surfleet community volunteers have removed a further net which has been sent for repair, the two smaller tower roofs need replacement.																												

13.	Members reports: Cllr Godderidge reported that a large part of a willow tree has fallen and is blocking the river Glen, the Clerk will report to the Environment Agency. Cllr Waltham confirmed that D Lewis had tidied up the war memorial before Remembrance Sunday.	GJH
14.	Correspondence: None	
15.	Review & agree the 2022-2023 budget: This was agreed as per the attached report prepared by the Clerk, proposed by Cllr Tokley and seconded by the Chairman.	
16.	Date of next meeting: Tuesday 25 th January 2022.	
17.	The Chairman closed the meeting at 20.15	

Signed:.....

Date:.....