

**SURFLEET PARISH COUNCIL
MEETING MINUTES**

Minutes of the parish meeting held on 4th October 2022 at Lady Fraiser meeting room,
Surfleet.

Present.

Councillors: Cllrs Glynn Waltham (Chairman), Patrick Caulfield, Alan Tokley, Philip Godderidge and Trevor Wright.

In attendance: Granville Hawkes (Clerk). and a member of the public

Minute	Item	Action														
1	Apologies for absence: Cllrs Lacey															
2	Public Forum: Adam Rayner expressed concern at the speed of traffic, damage to the verges and driving issues in Stockhouse Lane. The Chairman supported his concerns which were similar to other roads in the parish and confirmed that it would be discussed later in the meeting.															
3	Approve minutes of the previous meeting June 2022: These had been circulated, were agreed and signed by the Chairman as a true record.															
4	Matters arising: The Clerk reported that he had purchased a new printer and members agreed a contribution of £50 towards the cost. The Clerk reported that there had been a change of web host at LCC, the new software was complicated and members agreed to use the LALC support package costing £150 per annum. The Clerk will contact LALC.	Clerk														
5.	Highway matters: Members discussed the Stockhouse Lane situation and agreed for the Clerk to write to local farmer/businesses to make them aware and to show more consideration.															
6.	Cemetery matters Cllr Godderidge reported that rabbit problem had reappeared. but the holes had been filled in. Dai Lewis will tidy the war memorial before Remembrance Sunday. Members reviewed the Cemetery regulations and agreed for them to go on the website and a copy in the cemetery.	Clerk														
7	Finance report: The Clerk reported the following cheques for issue, <table style="margin-left: 20px; border: none;"> <tr> <td>101099 Clerk salary</td> <td style="text-align: right;">£ 222.91</td> </tr> <tr> <td>101100 Clerk salary</td> <td style="text-align: right;">£ 268.51</td> </tr> <tr> <td>101101 HMRC</td> <td style="text-align: right;">£ 83.20</td> </tr> <tr> <td>101102 E Sterma & Son</td> <td style="text-align: right;">£ 360.00</td> </tr> <tr> <td>101103 Castleblast</td> <td style="text-align: right;">£ 300.00</td> </tr> <tr> <td>101104 D Lewis</td> <td style="text-align: right;">£ 1,925.00</td> </tr> <tr> <td>101105 Celebrate Surfleet</td> <td style="text-align: right;">£ 500.00</td> </tr> </table> Balances: Interest a/c £10,998 Current a/c £ 5,816 Cheques £ 3,658 Total £ 13,156 The Bank reconciliation was circulated and was agreed by members.	101099 Clerk salary	£ 222.91	101100 Clerk salary	£ 268.51	101101 HMRC	£ 83.20	101102 E Sterma & Son	£ 360.00	101103 Castleblast	£ 300.00	101104 D Lewis	£ 1,925.00	101105 Celebrate Surfleet	£ 500.00	
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8.	Planning: Applications have been circulated and actioned, members asked for a member of SHDC planning dept to attend a future meeting.	Clerk														
9.	Members reports: AT – reported that he had advised the Environment Agency about gill net fishing in the River Glen. TW/PG will power wash the bus shelters.															

14.	Correspondence: None	
15.	Date of next meeting: Tuesday 15 th November 2022.	
16.	The Chairman closed the meeting 20.10	

Signed:.....

Date:.....