

**SURFLEET PARISH COUNCIL
MEETING MINUTES**

Minutes of Meeting held on 26th January 2021 via zoom

Present.

Councillors: Cllr Glynn Waltham (Chairman), Alan Tokley, Philip Godderidge, Trevor Wright and Patrick Caulfield.

In attendance: Granville Hawkes (Clerk).

Minute	Item	Action																		
1	Apologies for absence: Cllr Templeman and Storey.																			
2	Public Forum: No public members present.																			
3	Approve minutes of the previous meeting 15th September 2020: These had been circulated and were agreed as a true record																			
4	Matters arising: The Clerk reported that two new parish notice boards had been purchased and thanked Cllrs Waltham and Caulfield for installing them. Cllr Wright advised that the police had been undertaking speed checks in the village. James Lacey was unanimously co-opted onto the parish council. The Clerk will action the paperwork.	GJH																		
5.	Police matters: There was no new update.																			
6.	Highway matters: Cllr Waltham advised that highways were to be out repairing the potholes that had been effected by the recent poor weather.																			
7	Cemetery matters: Cllr Godderidge reported that the rabbit and mole problem had been eradicated.. The defibrillator needs to be moved from the village hall so the car park can be locked overnight. Cllr Tokley suggested that the Tonic Health building may be a good alternative which he will enquire.																			
8.	Finance report: The Clerk reported the following cheques for issue, <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">101025 SHDC</td> <td style="width: 10%; text-align: right;">£</td> <td style="width: 20%; text-align: right;">242.16 vat £40.36</td> </tr> <tr> <td>101026 T Wright</td> <td style="text-align: right;">£</td> <td style="text-align: right;">115.00</td> </tr> <tr> <td>101027 RBL</td> <td style="text-align: right;">£</td> <td style="text-align: right;">25.00</td> </tr> <tr> <td>101028 Clerk salary</td> <td style="text-align: right;">£</td> <td style="text-align: right;">219.26</td> </tr> <tr> <td>101029 HMRC</td> <td style="text-align: right;">£</td> <td style="text-align: right;">41.60</td> </tr> <tr> <td>101030 Complete Weed Control</td> <td style="text-align: right;">£</td> <td style="text-align: right;">2,028.00</td> </tr> </table> Balances: Interest a/c £12,991 Current a/c £12,879 Cheques £ 2,670 Total £10,209 The Bank reconciliation was circulated and was agreed by members. The new bank mandate was being organised through Barclays Bank and needs to be progressed as soon as possible. The Clerk will review the grass cutting contract	101025 SHDC	£	242.16 vat £40.36	101026 T Wright	£	115.00	101027 RBL	£	25.00	101028 Clerk salary	£	219.26	101029 HMRC	£	41.60	101030 Complete Weed Control	£	2,028.00	GJH GJH
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9	Planning: Applications have been circulated and actioned.																			
10.	Village hall funding: F Dalton has emailed for support having renovated the ladies toilet at £5,872, the committee want to do the mens toilet cost £4,372, after discussion Chairman recommended support of £2,000 (£1,000 for each unit) seconded by Cllr Tokley and unanimously agreed.																			

11.	<p>Glen park: The Chairman reported that income has been impacted by Covid. Mr Whyles has requested £500 to repair damage to the play equipment. A full inspection is also needed at £300 to establish the cost of reopening. Members agreed to funding both payments – the invoice for the inspection to be addressed to the parish council.</p>	
12.	<p>Members reports: Cllr Wright reported that the defibrillator will be moved from village hall to Tonic health in early February. Cllrs were concerned for the health of Cllr Storey and the Clerk will enquire.</p>	
13	<p>Correspondence: Mr Sells had emailed the council regarding flooding at the reservoir – the Clerk will reply.</p>	GJH
14.	<p>Date of next meeting: Tuesday 30th March 2021.</p>	
	The Chairman closed the meeting at 19.34	

Signed:.....

Date:.....